



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

ADVISORY NO.24 s. 2026

June 10, 2026

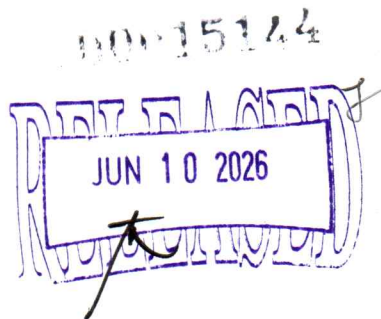
In compliance with DepEd Order No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001 but only for the information of DepEd officials, personnel/staff, as well as the concerned public

ETRAVELPH MANAGEMENT SERVICES, INC.

Attached herewith is the letter from Joel M. Rentoria, President/CEO of the ETRAVELPH Events Management Services, Inc. offering services that align with the multifaceted goals of holistic learner development of the Department of Education, specializing in organizing educational tours that complement the academic curriculum by providing students with immersive, real-world experiences.

Moreover, participation of the activity is purely VOLUNTARY.

For your information and guidance.



ETRAVELPH EVENTS MANAGEMENT SERVICES, INC.

SEC Reg. No.: 2024020135031 Business Permit No.: 005446-1102 TIN: 644 341 188 00000
DOT Accreditation No. TOP-R03-00583-2022 TPB Membership No.: TPB-0733-2022-TTA-629
152 L. Pila Road Extension, Brgy. Pajo, City of Meycauayan Bulacan 3020

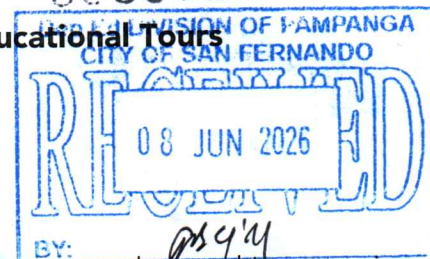


TO: ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent
DEPARTMENT OF EDUCATION
Schools Division of Pampanga

GO BEYOND THE ORDINARY
www.etravelph.com

00039220

RE: Request for Approval to Conduct or Offer Educational Tours



Dear Sir,

Warmest Greetings from **ETRAVELPH Events Management Services, Inc.!**

As new light is finally starting with a promise of brighter seasons coming our way, we are honored in partnering with you to deliver services that align with the multifaceted goals of holistic learner development within the **Department of Education**. With unwavering commitment, we aspire to move forward together, presenting a curated selection of innovative, cost-effective, and engaging services.

With utmost respect, we would like to emphasize our credentials as a fully licensed and registered tour agency with the **Securities and Exchange Commission (SEC)** with SEC Reg. No.: 2024020135021 and duly recognized by the **Department of Tourism (DOT)** with DOT Accreditation No.: TOP-R03-00583-2022. We proudly maintain affiliations with esteemed institutions such as the **Tourism Promotional Board (TPB)** with TPB Membership No.: TPB-0733-2022-TTA-629 and the **Philippine Tour Operators Association (PHILTOA)**. Our company stands out for its unparalleled dedication to delivering exemplary customer service, ensuring utmost satisfaction, and skillfully orchestrating a diverse range of offerings.

With a distinguished history of excellence and a multi-awarded travel and events management company in the travel industry, we specialize in organizing educational tours that complement the academic curriculum by providing students with immersive, real-world experiences.

CREDENTIALS AND EXPERTISE:

Our company is proud to be recognized for its exceptional service and commitment to quality. We have been honored with numerous prestigious awards, including:

- **2026 Enchanted Kingdom: Gold Partner Awardee**
- **2026 Gardenia Bakeries Philippines: TOP 4 Award for Plant Tours**
- **2025 Philippine Leaders Awards: Leading Travel Company of the Year**
- **2024 Philippines Choice Awards: Outstanding Travel and Events Company**
- **2024 STELA Awards: Best Travel and Events Company**
- **2023 NGOtv Awards Bayaning Filipino: Outstanding Event Manager**
- **2022 Saludo Excellence Awards: Outstanding Travel and Events Company**
- **2021 Saludo Excellence Awards: Outstanding Travel and Events Management Company**
- **2020 Gawad Sining Awards: Best Travel and Tours Company**

We also have a notable presence in media, having been featured on esteemed radio programs such as **Radyo Bandera 90.3 FM Central Luzon**, **702 DZAS Entre-Pinoy Espesyal**, and **Energy FM with Papa Jackson and Gandang Kara**, where we have actively promoted tourism across the country.

AFFILIATION:



to GOD be the glory!



ETRAVELPH EVENTS MANAGEMENT SERVICES, INC.

SEC Reg. No.: 2024020135031 Business Permit No.: 005446-1102 TIN: 644 341 188 00000
DOT Accreditation No. TOP-R03-00583-2022 TPB Membership No.: TPB-0733-2022-TTA-629
152 L. Pila Road Extension, Brgy. Pajo, City of Meycauayan Bulacan 3020



RE: Request for Approval to Conduct Educational Tours

Continuation...

GO BEYOND THE ORDINARY
www.etravelph.com

OUR SERVICES AND SAFETY MEASURES:

To ensure the highest quality and safety standards, we own a fleet of **Tourist Buses** and **Vans**, allowing us to offer **Competitive Rates**. We are committed to the safety and well-being of our participants; hence, we provide a **Company-Owned Ambulance** along with **Licensed & Experienced EMT** and **Certified Medics** to accompany our group tours.

EDUCATIONAL TOURS AS CO-CURRICULAR ACTIVITIES:

Our educational tours are meticulously designed to enhance students' learning experiences outside the classroom. By engaging in these tours, students can deepen their understanding of various subjects, including history, science, and culture, through direct interaction with the environment. These activities are aligned with the Department of Education's objectives to provide holistic education and develop well-rounded individuals.

KEY ASSURANCES AND SAFETY PROTOCOLS:

- Participation in the proposed activities is **PURELY VOLUNTARY**.
- The activities will be scheduled on non-school days to ensure **NO DISRUPTION TO REGULAR CLASSES**.
- Stringent **HEALTH AND SAFETY PROTOCOLS** will be rigorously enforced across all our services.
- Thorough planning, seamless coordination, and comprehensive stakeholder involvement are **GUARANTEED**.

REQUEST FOR APPROVAL:

In light of the above, we respectfully request your approval to offer and conduct our educational tours within your jurisdiction. We believe that these tours offer invaluable learning opportunities that align with educational goals and provide practical experiences that can enrich the students' academic journey.

We are confident that our tours will not only meet but exceed the expectations of educators, students, and parents alike. We look forward to the opportunity to collaborate with the **DEPARTMENT OF EDUCATION** and contribute positively to the educational landscape.

Thank you for considering our request. We are available to discuss this further and provide any additional information you may require. We look forward to your positive response and the opportunity to work together.

Sincerely,


JOEL M. RENTORIA
President | CEO

ETRAVELPH Events Management Services, Inc.

joel@etravelph.com | joel.eductours@yahoo.com

0995 559 2983 | 0932 744 9783

AFFILIATION:



to GOD be the glory!





Accreditation No. DOT-R03-TTA-00583-2022

REGULAR

Know all men by these presents that

ETRAVELPH EVENTS MANAGEMENT SERVICES

with address at

152 L. PILA ROAD EXTENSION, BRGY. PAJO, MEYCAUAYAN CITY, BULACAN

having complied with the requirements prescribed by the Department of Tourism is hereby granted
REGULAR ACCREDITATION *as a*

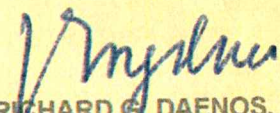
TRAVEL AND TOUR AGENCY

pursuant to the provisions of Republic Act No. 9593 and the Rules and Regulations promulgated by the Department of Tourism to implement the intent and purpose of the said Republic Act.

Issued on May 10, 2026 in the City of Angeles, Pampanga, Philippines.



FOR THE SECRETARY:


RICHARD G. DAENOS, PHD
Regional Director

This accreditation is valid until June 30, 2028

unless sooner cancelled, revoked, or suspended for cause

THIS CERTIFICATE MUST BE POSTED WITHIN THE ESTABLISHMENT IN AN AREA CONSPICUOUS TO THE PUBLIC VIEW.
UNAUTHORIZED TRANSFER AND/OR REPRODUCTION OF THIS CERTIFICATE IS PUNISHABLE BY LAW.
WARNING: UNAUTHORIZED TRANSFER AND/OR REPRODUCTION OF THIS CERTIFICATE IS PUNISHABLE BY LAW



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
The SEC Headquarters
7907 Makati Avenue, Salcedo Village,
Barangay Bel-Air, Makati City, 1209, Metro Manila



COMPANY REG. NO.: 2024020135031-00

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

ETRAVELPH EVENTS MANAGEMENT SERVICES INC.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), which took effect on February 23, 2019 and copies of said Articles of Incorporation and By Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at The SEC Headquarters 7907 Makati Avenue, Salcedo Village, Barangay Bel-Air, Makati City, 1209, Metro Manila, Philippines, this day of 06 February Two Thousand Twenty Four.

GERARDO E. DEL ROSARIO

Director

Company Registration and Monitoring Department

*This is a computer generated certificate,
signature is not required.*

For SEC use only
\$969 (PSJC as reserved)
Stock Corporation
Less Than 5 Incorporators

DOCUMENTARY STAMP TAX PAID



Republic of the Philippines
Province of Bulacan
CITY GOVERNMENT OF MEYCAUAYAN



Account No.	E-00148
Business Permit No.	26-2734
Type of Application	Renewal

BUSINESS PERMIT 2026

Date Issued	02/04/2026
Valid Until	12/31/2026
Control No.	2734

OWNER'S NAME JOEL MORTE RENTORIA
BUSINESS NAME ETRAVEL PH EVENTS MANAGEMENT SERVICES INC.
BUSINESS ADDRESS 152, PAJO, CITY OF MEYCAUAYAN, BULACAN

LINE OF BUSINESS/ES	OFFICIAL RECEIPT		DATE	AMOUNT
TRAVEL AGENCY	2026	0121351	1/30/2026	26,941.41

NOTE/S:

1. Exhibit this Permit in your Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances set forth by the City.
3. This is non-transferable and is not valid without the corresponding official receipt and quarterly sticker for the prescribed Mayor's Permit Fee.
4. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees and charges due, plus an interest of 2% per month on the unpaid taxes, fees or charges including surcharges.
5. Erasures, alteration, superimposition, and such other unauthorized modification invalidates this Permit.
6. In case of loss of this Permit, transfer of place of business, change in nature of business/undertaking, such other authorized amendment, immediately inform this office for appropriate action.
7. Business Establishment is subject to final inspection of regulatory compliance.
8. Surrender this Permit upon retirement of your establishment.



Recommending Approval:

SHEILA TAMAYO-SINSON
City Business Permit & Licensing Officer

Approved by:

ATTY. HENRY R. VILLARICA
City Mayor

EMERGENCY HOTLINES LDRMO RESCUE : 0935-448-7038 • PNP : (044) 228-9166 | 0917-384-6632 | 0998-598-5386 • BFP : (044) 816-2713 | 0943-134-7740 | 0920-989-0692

BIR FORM

2503

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 005 - CALOOCAN CITY
REVENUE DISTRICT OFFICE NO. 25B - EAST BULACAN

OCN: 25BRC2024000002486

Date OCN Generated: February 16, 2024

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE

644-341-188-00000

NAME OF TAXPAYER

ETRAVELPH EVENTS MANAGEMENT
SERVICES INC.

TIN ISSUANCE DATE

February 16, 2024

REGISTERING OFFICE

X Head Office

Branch

REGISTERED ADDRESS

152 L.PILA ROAD EXTENSION

PAJO 3020 CITY OF MEYCAUAYAN BULACAN PHILIPPINES

TAX TYPES

FORM TYPES

FILING START DATE

FILING FREQUENCY

FILING DUE DATE

CORPORATE INCOME
TAX

1702

January 1,
2025

ANNUALLY

On or before the 15th day of the
4th month following the close of
the taxpayer's taxable year.

CORPORATE INCOME
TAX

1702Q

April 1, 2024

QUARTERLY

Within sixty (60) days following
the close of each of the first three
(3) quarters of the taxable year.

PERCENTAGE TAX -
QUARTERLY

2551Q

April 1, 2024

QUARTERLY

Within twenty five (25) days after
the end of each taxable quarter.

WITHHOLDING TAX -
COMPENSATION

1601C

February 29,
2024

MONTHLY

On or before the 10th day of the
month following the month when
the withholding was made except
for taxes withheld for December
which shall be filed and
paid/remitted on or before
January 15 of the succeeding
year.

WITHHOLDING TAX -
COMPENSATION

1604C

January 1,
2025

ANNUALLY

On or before January 31 of the
year following the calendar year
in which the compensation
payment and other income
payments were paid or accrued.

TAXPAYER TYPE/S

DOMESTIC CORPORATION

BUSINESS INFORMATION DETAILS

CATEGORY

REGISTRATION DATE

TRADE NAME 1

ETRAVELPH EVENTS MANAGEMENT SERVICES INC.

February 16, 2024

(PSIC)

79909-OTHER RESERVATION SERVICE
AND RELATED ACTIVITIES, N.E.C.

Primary

Line of Business

EVENTS PLANNING SERVICES

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANHAN NG RENTAS INTERNAS
REVENUE REGION NO. 005 - CALOOCAN CITY
REVENUE DISTRICT OFFICE NO. 25B - EAST BULACAN

OCN: 25BRC2024000002486

Date OCN Generated: February 16, 2024

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE

644-341-188-00000

NAME OF TAXPAYER

ETRAVELPH EVENTS MANAGEMENT
SERVICES INC.

TIN ISSUANCE DATE

February 16, 2024

REGISTERING OFFICE

Head Office

Branch

REGISTERED ADDRESS

152 L. PILA ROAD EXTENTION PAJO 3020 CITY OF MEYCAUAYAN BULACAN PHILIPPINES

earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.

4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended

RDO DRY SEAL

ROMEL H. MORENTE

REVENUE DISTRICT OFFICER

(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

NINA DIANA U. FEDERIZO

OIC ASST. REVENUE DISTRICT OFFICER



THE PHILIPPINE AMERICAN LIFE AND GENERAL INSURANCE COMPANY
3/F PHILAM LIFE BLDG. UN AVENUE, ERMITA MANILA
PHILAMLIFE@AIA.COM

C E R T I F I C A T I O N

This is to certify that **ETRAVELPH EVENTS MANAGEMENT SERVICES, INC.** has been one of our consistent policyholders in terms of our GROUP SHORT TERM PERSONAL ACCIDENT COVERAGE (BUDDY). The Philippine American Life Insurance Company has issued numerous policy contracts to ETRAVELPH Events Management Services, Inc. as early as June 2011.

This certification is issued upon the request of **Mr. Joel M. Rentoria**, President/CEO, for whatever legal purpose it may serve.

Issued this 7th day of June 2025, Philamlife Manila Bay, 13 Coral Way, MOA Complex, Pasay City.

MA. GRACE DP BAYOT
Branch Insurance Officer