Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

ADVISORY NO. 041 s. 2026
August 11, 2026

In compliance with DepEd Order No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001 but only for the information of DepEd officials, personnel/staff, as well as the concerned public

VITUG TRAVEL AND TOURS

Attached herewith is the letter from Precy D. Vitug, Vitug Travel & Tours, Lubao, Pampanga, offering a wide range of travel and educational services to both public and private schools of SDO Pampanga, committed to providing meaningful and enriching learning experiences for students, faculty and staff through a well planned educational tours and team building programs.

Moreover, participation of the activity is purely VOLUNTARY.

For your information and guidance.

00018400
AUG 11 2026

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph

Vitug Travel & Tours

0261 Purok 2, Concepcion, Lubao, Pampanga
Email:precyvitug_08@yahoo.com
Mobile: +63969-205-89-32
Telephone: 045-402-68-89

August 3, 2026

ROMEO M. ALIP, PhD, CESO V
SCHOOLS DIVISION SUPERINTENDENT
DIVISION OF PAMPANGA

Dear Sir Alip:

GREETINGS IN THE GOOD LORD!

Warm greetings from **Vitug Travel & Tours**!

I am writing to formally introduce Vitug Travel & Tours, an established travel agency that offers a wide range of travel and educational services to both private and public schools. Established in 1999, our agency is committed to providing meaningful and enriching learning experiences for students, faculty, and staff through well-planned educational tours, team-building programs, Gender and Development (GAD) activities, and benchmarking activities.

We are dedicated to designing quality services that meet the unique needs of our clients. Our team is composed of experienced professionals who have worked closely with trusted partners in the travel and tourism industry to ensure safe, organized, and memorable travel experiences.

Our comprehensive services include:

1. **Educational Tours**: Carefully planned itineraries aligned with school values and learning objectives, with safety as our top priority. We conduct pre-tour orientations and ensure that our teams are equipped with first-aid kits and trained facilitators.
2. **Team Building Packages:** Programs designed to strengthen teamwork, collaboration, and camaraderie among faculty and staff.
3. **Benchmarking Activities**: Organized visits to institutions that showcase best practices and valuable learning opportunities.
4. **Gender and Development (GAD) Activities**: Structured programs that promote gender equality, inclusivity, and empowerment.
5. **Passport Services**: Assistance with passport applications and renewals.
6. **Local and International Tour Packages**: Affordable and customized travel packages tailored to our clients' needs.
7. **Hotel Bookings (Local and International)**: Convenient accommodation arrangements for both domestic and international destinations.
8. **Airline Bookings (Local and International)**: Flight reservations that provide the best value while meeting our clients' travel preferences.
9. **Bus and Van Rental**: Safe, reliable, and comfortable transportation solutions for group travel.

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Vitug Travel & Tours is proud to be one of the leading tour operators serving Pampanga, Bulacan, Nueva Ecija, Cabanatuan, Tarlac, and Bataan for over a decade. We remain committed to delivering exceptional service, ensuring safety, and creating memorable travel experiences for all our clients.

We sincerely hope that you will consider Vitug Travel & Tours as your trusted partner in enriching the educational journey of the students in your division. Should you require additional information or have any inquiries, please feel free to contact us at 0969-205-8932 or (045) 402-6889.

Thank you very much for your kind consideration. We look forward to the opportunity of being of service to you.

Respectfully yours,

Precy D. Vitug
Vitug Travel & Tours

REGULAR

Accreditation No. *DOT-R03-TOP-02061-2024*

Know all men by these presents that

VITUG TRAVEL AND TOURS

with address at

PUROK 2, BRGY. CONCEPCION, LUBAO, PAMPANGA

having complied with the requirements prescribed by the Department of Tourism is hereby granted
REGULAR ACCREDITATION *as a*

TOUR OPERATOR

pursuant to the provisions of Republic Act No. 9593 and the Rules and Regulations promulgated by the Department of Tourism to implement the intent and purpose of the said Republic Act.

Issued on May 26, 2026 in the City of Angeles, Pampanga, Philippines.

FOR THE SECRETARY:

RICHARD G. DAENOS, PHD
Regional Director

This accreditation is valid until June 30, 2028 unless sooner cancelled, revoked, or suspended for cause.

THIS CERTIFICATE MUST BE POSTED WITHIN THE ESTABLISHMENT IN AN AREA CONSPICUOUS TO THE PUBLIC VIEW

UNAUTHORIZED TRANSFER AND/OR REPRODUCTION OF THIS CERTIFICATE IS PUNISHABLE BY LAW
WARNING: UNAUTHORIZED TRANSFER AND/OR REPRODUCTION OF THIS CERTIFICATE IS PUNISHABLE BY LAW

Republic of the Philippines
Province of Pampanga
Municipality of Lubao

RENEWAL PERMIT NO. 2026-00103 BUSINESS PLATE NO. 2398

MAYOR'S PERMIT

This certifies that

VITUG TRAVEL AND TOURS

Business Address: PRK-2, CONCEPCION, LUBAO
Taxpayer's Name: WILFREDO D. VITUG II
Contact No: 09175916532
Form of Ownership: SINGLE PROPRIETORSHIP
Nationality: FIL

has been granted PERMIT to operate above-cited business/es pursuant to the REVENUE TAX CODE of LUBAO, PROVINCE OF PAMPANGA and after payment of taxes, fees and other regulatory charges and subject to the compliance of such other laws, ordinances and related administrative regulations.

This permit is valid up to December 31, 2026 renewable on or before January 20 of each year unless sooner revoked.

Bin No 019-08-2018-0000023
O.R. No 6465537
O.R. Date 01/07/2026
Fee Paid Php 8,215.20

TRAVEL AGENCY/TOURS SVCS

Approved by:

HON. ESMERALDA G. PINEDA
MUNICIPAL MAYOR

NOTE:
1. This PERMIT must be posted in conspicuous place.
2. This PERMIT may be REVOKED for failure to comply with any of the existing Laws and Ordinances.
3. This PERMIT shall be surrendered to the Office of the Treasurer BPLU if the business ceases to operate.

LEVEL UP Lubao

This certifies that

VITUG TRAVEL AND TOURS

(REGIONAL)

REGION III (CENTRAL LUZON)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.
This certificate issued to

WILFREDO DIMACULANGAN VITUG II

is valid from 19 January 2023 to 19 January 2028 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 19 January 2023 in the Philippines.

ALFREDO E. PASCUAL
Secretary

Business Name No. 4526556

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.

BRDK427614390250

Documentary Stamp Tax Paid Php 30.00

ANNEX "M"

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGIONAL OFFICE

QF-TCC-01-01-2024.01

Bringing in Revenues for Nation-building

TCBP NO. 04-21B-12-09-R2850-2025-M

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

VITUG, WILFREDO II DIMACULANGAN

(VITUG TRAVEL AND TOURS)

Name of Taxpayer

PUROK 2 CONCEPCION 2005 LUBAO PAMPANGA PHILIPPINES

Address

479-716-833-000

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 9th day of December 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL 12/09/2026 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON 12/05/2025 UNDER MANUAL PAYMENT TRANSACTION NO. 000069312. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID WITHOUT BIR DRY SEAL

JOSEPHINE B. PARAGAS
Chief, Collection Division

***WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.*

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

VITUG TRAVEL AND TOURS

PUROK 2 CONCEPCION ,
Lubao , Pampanga , Region III , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 03-May-2018 pursuant to Section 20.2.9 of the Implementing Rules and Regulations of Republic Act No. 12009 otherwise known as the New Government Procurement Reform Act.*

*This further certifies that **VITUG TRAVEL AND TOURS** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 20.2.9 of the Implementing Rules and Regulations of Republic Act No. 12009 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. *the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
2. *the veracity of the statements and information contained therein;*
3. *that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
4. *that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 30-Apr-2027

Issued this 30th day of April 2026.
This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201805-101390-1997708566

REMINDERS [1]

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*

- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*

- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: 201805-101390-1997708566

[1] Refer to the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

VITUG TRAVEL AND TOURS

PUROK 2 CONCEPCION ,

Lubao , Pampanga , Region III , Philippines

DTI Certificate	DTI Certificate Number : 4526556 Issued By / Signatory : ALFREDO E PASCUAL Registration Date : 19-Jan-2023 Expiration Date : 19-Jan-2028
Mayors Permit	Expiration Date : 31-Dec-2026 Permit Number : 202600103 Place of Issue : MUNICIPALITY OF LUBAO Issued By / Signatory : HON.ESMERALDA G. PINEDA Issuance Date : 07-Jan-2026
Tax Clearance	Expiration Date : 09-Dec-2026 TCC Number : 04-21B-12-09-R2850-2025-M Issued By / Signatory : JOSEPHINE B. PARAGAS Issuance date : 09-Dec-2025
Audited Financial Statement	Date of Filing : 21-Apr-2026 Current Asset : 2,885,927.00 Total Asset : 9,185,927.00 Current Liabilities : 3,000,000.00 Total Liabilities : 3,012,557.00 Name of Auditor : Agnes Francia BIR RDO Code : 020
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 201805-101390-1997708566