Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

ADVISORY NO. 054 s. 2026
September 24, 2026

In compliance with DepEd Order No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001 but only for the information of DepEd officials, personnel/staff, as well as the concerned public

SVM TOUR SERVICES

Attached is the letter from Ma. Melissa R. Medina, General Manager of SVM Tour Services, offering organized, safe, and educational travel experiences for schools, students, and teachers. SVM Tour Services provides tours, field trips, transportation arrangements, itinerary preparation, and accommodation coordination tailored to the needs of schools and stakeholders, in accordance with existing DepEd policies and guidelines.

Moreover, participation of the activity is purely VOLUNTARY.

For your information and guidance.

000020381

RELEASED
SEP 24 2026

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph

SVM TOUR SERVICES

2nd Floor RDPI Building Purok 1 Zulueta,
Cabanatuan City, Nueva Ecija
0985-115-6699 I 0917-715-3715

TO : **ROMEO M. ALIP, PhD, CESO V**
Schools Division Superintendent
Schools Division Office of Pampanga
Department of Education
High School Boulevard, Barangay Lourdes City of San Fernando, Pampanga 2000

DATE : September 24, 2026

SUBJECT : Request for Advisory to Schools Introducing SVM Tour Services as a Tour Service Provider

Greetings of peace and service!

We, SVM Tour Services, respectfully introduce our company as a tour service provider offering organized, safe, educational, and meaningful travel experiences for schools, students, teachers, and educational institutions.

SVM Tour Services is committed to supporting schools in providing learners with meaningful experiences beyond the classroom through properly planned and coordinated educational tours, field trips, educational visits, and related activities. Our services include educational tour planning, transportation arrangements, itinerary preparation, accommodation coordination, tour coordination, and other travel-related services tailored to the needs of schools and their stakeholders.

In this regard, we respectfully request your good office to consider the issuance or dissemination of an advisory/information communication to the public schools under the Schools Division of Pampanga, introducing SVM Tour Services as a potential tour service provider for educational tours, field trips, educational visits, and other school-related travel activities.

This request is intended solely to introduce our services and make schools aware of our availability as a tour service provider. We fully recognize that any engagement with SVM Tour Services shall remain subject to applicable Department of Education policies, procurement rules and procedures, safety requirements, and the school's own evaluation and selection process.

As a tourism service provider, SVM Tour Services is prepared to submit its Department of Tourism accreditation, business registration documents, company profile, sample educational tour packages, transportation arrangements, safety protocols, and other supporting documents that may be required by your office.

We sincerely hope for your favorable consideration of this request. We would be honored to introduce SVM Tour Services to the schools within the Schools Division of Pampanga and to support their educational travel programs in accordance with existing DepEd policies and guidelines.

Thank you very much for your time and consideration.

Warm regards,

Ma. Melissa R. Medina
General Manager
SVM Tour Services
09556271695
svmtourservices@gmail.com

SVM TOUR SERVICES

2nd Floor RDPI Building Purok 1 Zulueta,
Cabanatuan City, Nueva Ecija
0985-115-6699 I 0917-715-3715

TO : **ROMEO M. ALIP, PhD, CESO V**
Schools Division Superintendent
Schools Division Office of Pampanga
Department of Education
High School Boulevard, Barangay Lourdes City of San Fernando, Pampanga 2000

DATE : September 24, 2026

SUBJECT : Request for Advisory to Schools Introducing SVM Tour Services as a Tour Service Provider

Greetings of peace and service!

We, SVM Tour Services, respectfully introduce our company as a tour service provider offering organized, safe, educational, and meaningful travel experiences for schools, students, teachers, and educational institutions.

SVM Tour Services is committed to supporting schools in providing learners with meaningful experiences beyond the classroom through properly planned and coordinated educational tours, field trips, educational visits, and related activities. Our services include educational tour planning, transportation arrangements, itinerary preparation, accommodation coordination, tour coordination, and other travel-related services tailored to the needs of schools and their stakeholders.

In this regard, we respectfully request your good office to consider the issuance or dissemination of an advisory/information communication to the public schools under the Schools Division of Pampanga, introducing SVM Tour Services as a potential tour service provider for educational tours, field trips, educational visits, and other school-related travel activities.

This request is intended solely to introduce our services and make schools aware of our availability as a tour service provider. We fully recognize that any engagement with SVM Tour Services shall remain subject to applicable Department of Education policies, procurement rules and procedures, safety requirements, and the school's own evaluation and selection process.

As a tourism service provider, SVM Tour Services is prepared to submit its Department of Tourism accreditation, business registration documents, company profile, sample educational tour packages, transportation arrangements, safety protocols, and other supporting documents that may be required by your office.

We sincerely hope for your favorable consideration of this request. We would be honored to introduce SVM Tour Services to the schools within the Schools Division of Pampanga and to support their educational travel programs in accordance with existing DepEd policies and guidelines.

Thank you very much for your time and consideration.

Warm regards,

Ma. Melissa R. Medina
General Manager
SVM Tour Services
09556271695
svmtourservices@gmail.com