



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF PAMPANGA**

January 8, 2026

**DIVISION MEMORANDUM**

No. 26, s. 2026

**CALL FOR NOMINATION FOR THE BSP NATIONAL LOWER AWARDS**

**TO :** Assistant Schools Division Superintendents  
Chief Education Supervisors  
Public Schools District Supervisors  
All Public and Private Elementary School Heads  
All BSP Institutional Heads and Other Concerned Personnel

In accordance with **Council Office Memorandum No. 3, s. 2026**, this Office hereby calls for the **nomination of qualified Adult Leaders, Officials, Individuals, and Institutions** who have rendered **notable service or support** to the **Boy Scouts of the Philippines (BSP)** and are **currently registered for at least two (2) years** for consideration for the **BSP National Lower Awards**.

The BSP National Lower Awards recognize exemplary service, dedication, and significant contributions to the programs, initiatives, and ideals of Scouting.

All concerned school heads, BSP Unit Leaders, and Coordinators are encouraged to identify deserving nominees and prepare the necessary documentation, including:

- A **duly accomplished Nomination Form** as prescribed by the BSP Council, available via the link provided in **Council Office Memorandum No. 3, s. 2026**
- Supporting documents to substantiate the nominee's contributions, achievements, or notable service
- Certification of registration with the BSP for a minimum of **two (2) years**

All nominations must be reviewed and endorsed by the respective **PSDS/School Heads or BSP Coordinators** prior to submission to ensure completeness, accuracy, and compliance with the criteria set forth in the Council Memorandum.



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
Telephone No.: (045) 435-2728; (045) 435-7404  
Email Address: [pampanga@deped.gov.ph](mailto:pampanga@deped.gov.ph)  
Website: [www.depedpampanga.ph](http://www.depedpampanga.ph)




Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF PAMPANGA**

---

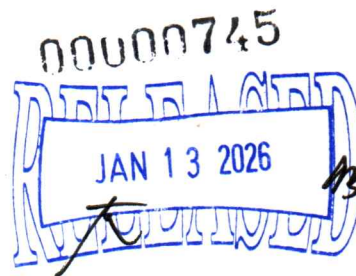
For guidance and reference, the **Council Office Memorandum No. 3, s. 2026** is **attached herewith**. Immediate dissemination and strict compliance are expected to ensure timely submission and proper evaluation of nominees.

For guidance and strict compliance.

  
**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent

**Reference:**

BSP Pampanga Council Office Memorandum No. 3, s. 2026



---

**Address:** High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
**Telephone No.:** (045) 435-2728; (045) 435-7404  
**Email Address:** pampanga@depd.gov.ph  
**Website:** www.depdpampanga.ph



8 January 2026

**COUNCIL OFFICE MEMORANDUM**

Number **3**, series of 2026

TO : **DISTRICT SCOUT COMMISSIONERS  
DISTRICT BSP COORDINATORS  
SCOUT LEADERS & VOLUNTEERS  
All Others Concerned**

SUBJECT : **CALL FOR NOMINATION FOR  
THE BSP NATIONAL LOWER AWARDS**

1. In line with the Boy Scouts of the Philippines' commitment to recognize exemplary service, leadership, and outstanding contributions to the Scouting Movement, this Council is hereby calling for nominations for the **BSP National Lower Awards**.
2. **Background.** The BSP National Lower Awards are conferred upon deserving Scouters, officials, institutions, and supporters who have demonstrated commendable dedication and service in advancing the aims and objectives of Scouting at the unit, district, council, and community levels.
3. **Awards and General Qualifications.** Nominations may be submitted for qualified individuals or institutions for the following BSP National Lower Awards (as applicable):
  - A. **SERVICE AWARD**

For registered Scout Leaders of all categories for their devoted services in the Units, Institutions and District/Municipal Scouting Committees:

    - a. **Quota (for Bronze):** 20% of the total number of registered unit leaders and assistants
    - b. **Interval:** Every 2 years of continued membership and service
  - B. **MEDAL OF MERIT**

For registered Scout Leaders and Lay Leaders of all categories for noteworthy services and/or accomplishments in connection with Scouting activities/projects that contributed to the promotion of the Scouting Movement, the enrichment of the Scouting program and/or enhancement of the prestige of BSP:


    - a. **Quota (for Bronze):** 20% of the total number of registered unit leaders and assistants
    - b. **Interval:** Every 2 years of continued membership and service

For more information, please refer to the Updated National Award Guidelines (see link: <https://bit.ly/BSP-AIS-Awards>).
4. **Nomination Requirements.** All nominations must be forwarded to respective District Scouting Committees through District Scout Commissioners and District BSP Coordinators for consolidation and endorsement, which includes
  - a. Name of the Recommender
  - b. Current date of registration
  - c. Position in Scouting
  - d. Last Award Received and Year of Award
  - e. Specific Achievements
5. **Deadline of Submission.** District Scouting Committees shall forward the duly accomplished and fully signed Consolidated Nomination Forms (<https://bit.ly/BSP-AIS-LowerAwards-Form>) to the Council on or before **30 January**

**2026, 12:00 PM** for submission to the National Office. **Incomplete and late submissions shall not be processed.**

6. All concerned are enjoined to give this memorandum the widest dissemination and to actively participate in recognizing deserving individuals who exemplify the true spirit of Scouting.
7. For any related concerns or inquiries, please contact the Pampanga Council, Boy Scouts of the Philippines through email at [pampanga@scouts.gov.ph](mailto:pampanga@scouts.gov.ph) or the Council Scout Executive, **Alicia P. De Leon**, through phone at **0905 663 7992**.
8. For information, guidance, widest dissemination, and appropriate action.

  
**ALICIA P. DE LEON**  
Council Scout Executive  
Pampanga Council, BSP

  
**RODERICO B. CAYANAN**  
Division BSP Coordinator  
DepEd Pampanga

Approved by:

**ROMEO M. ALIP, Ph.D., CESO V**  
Council Scout Commissioner &  
Schools Division Superintendent,  
DepEd Pampanga