



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

January 15, 2026

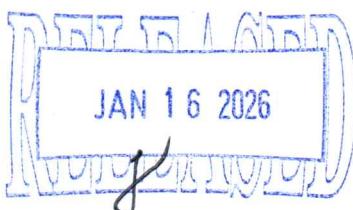
DIVISION MEMORANDUM
No. 035, s. 2026

**UPDATING OF THE DIRECTORY OF ELEMENTARY, JUNIOR HIGH SCHOOL,
AND SENIOR HIGH SCHOOL ADMINISTRATIVE OFFICERS II**

To: Public Elementary and Secondary School Heads
School-based Administrative Officers II
All Others Concerned

1. In line with the continuous updating of personnel records and in preparation for the upcoming Training Program for Administrative Officers II (AO II) of the Schools Division of Pampanga, this Office hereby directs the updating of the official directory of all Administrative Officers II assigned in public elementary, junior high school, and senior high school.
2. The updated directory shall be used as a reference for official communications, coordination, and logistical arrangements related to the planned training activities and other division-wide administrative initiatives.
3. All School Heads are instructed to ensure that their respective Administrative Officers II accomplish and submit all required information through this link <https://tinyurl.com/ao2directory2026> **not later than January 26, 2026**. All entries in the online form shall be completed fully and accurately.
4. Further details regarding the schedule, venue, and program of the AO II Training Program shall be announced in a separate issuance.
5. For information, dissemination, and strict compliance of all concerned.

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Schools Division Superintendent

AOAS/01-003-2026



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