



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

January 22, 2026

DIVISION MEMORANDUM
NO. 057, s. 2026

UPDATING OF ASSET MANAGEMENT DIRECTORY FOR CY2026

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Public School District Supervisors
Heads of Secondary / Elementary Schools
School Property Custodians
District Property Custodians
All Others Concerned

1. For calendar year 2026, this Office is requesting all district and school property custodians to update the Asset Management Directory using the following links:

School-based Personnel	LINK
District Property Custodians	https://bit.ly/DistrictPampangaDirectory26
Elementary School Property Custodians	https://bit.ly/ElemPampangaDirectory26
Secondary School Property Custodians (Junior and Senior)	https://bit.ly/SecPampangaDirectory26

2. In addition, kindly **upload** the following documents in this link for reference.

<https://bit.ly/ASSETforuploading2026>

- Non-Teaching Items-approved designation (approved by SDS)
AO II – NO need to upload.
- Latest School Inspectorate Team (see attached sample)
<https://bit.ly/TemplateINSPECTORATETEAM>

3. District property custodians and cluster in charge are requested to monitor the updating.

4. The links are open until **January 30, 2026**.

5. Immediate and wide dissemination of this Memorandum is desired.


ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

Encl.: As stated.
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