



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

February 4, 2026

DIVISION MEMORANDUM
No. 087, s. 2026

SY 2025-2026 PRIVATE SCHOOLS' 4TH QUARTER COORDINATION MEETING

TO: Asst. Schools Division Superintendent
CID and SGOD Chiefs

Heads of Private Schools / Private Technical-Vocational Institutions
All others concerned

1. The Private Schools' Association of Pampanga (PriSAP), Inc. shall hold its FY 2025-2026 Quarter 4 Coordination Meeting on **February 24, 2026**, from 8:00 a.m. to 4:00 p.m. at the Arzobispado de Pampanga (Chancery), San Jose, City of San Fernando, Pampanga.
2. The assembly aims to gather PriSAP members and private school leaders to:
 - a. Review recent DepEd directives and developments;
 - b. Share PriSaP, Inc. updates and align initiatives;
 - c. Deliberate on priority concerns affecting private schools; and
 - d. Strengthen cooperation and institutional partnerships.
3. The program agenda shall include the following activities:
 - Adviser's Time: Discussion of DepEd matters, key guidance, and advisories, covering among others:
 - End-of-School-Year Rites
 - Issuance of Special Order to Grade 12 graduates
 - Tuition, Miscellaneous, and Other School Fees
 - Kindergarten Age Requirements
 - Proposed Trimestral School Calendar
 - Revised K to 10 Curriculum
 - Strengthened Senior High School Program
 - President's Time: Organizational updates and directions, including:



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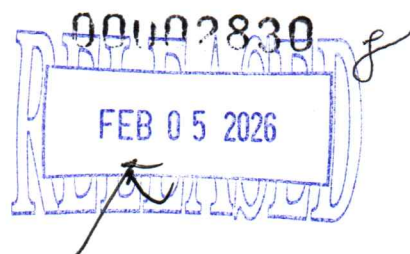
- Policies and Guidelines
 - PASDAAM Reports
 - Face-to-Face Training and Online Webinars
- Financial Report: Statement of accounts and financial updates; and
 - Other matters.
4. To defray operational costs of the meeting, a registration fee of ₱1,200.00 per participant shall be remitted by PriSAP, Inc. members exclusively through online registration and payment. No onsite registration shall be accepted.
 5. All payments must be coursed through GCash to the Treasurer of PriSAP, Inc., Mr. Camilo D. Lacanlale (09183010044), with the school name indicated in the transaction to facilitate the issuance of the official service invoice.
 6. Participants are required to accomplish their registration via the official link: **<https://tinyurl.com/PriSAPRegistrationQ4>**. For convenience, the QR code provided below may, likewise, be scanned to access the registration portal directly:
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7. Participation in this activity is exclusive to PriSAP, Inc. members only. Representatives will not be accommodated. ID picture taking and issuance shall be facilitated onsite for members. All attendees are requested to wear the latest PriSAP, Inc. uniform to maintain consistency and organizational identity.



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8. Active participation of all concerned is expected to ensure the success of this undertaking.
9. Immediate and wide dissemination of this Memorandum is hereby enjoined.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent



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