Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

May 14, 2026

DIVISION MEMORANDUM
No. 290, s. 2026

FROM VISUAL TO VIRTUAL: TRAINING-WORKSHOP ON MULTIMEDIA RESOURCE DEVELOPMENT FOR QUALITY LEARNING RESOURCES

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. To enhance the creative and technical competencies of storybook illustrators in developing high-quality multimedia learning resources, this Office, through the Curriculum Implementation Division (CID) and Learning Resource Management and Development Section (LRMDS), shall conduct a **Training-Workshop on Multimedia Resource Development for Quality Learning Resources"** as follows:

Date/Time	Activity	Venue/Platform
May 19-21, 2026 8:00 AM - 5:00 PM	Part 1: Foundational Training on Animation Principles and Digital Illustration Techniques	Teachers' Training Center, SDO Pampanga
May 25-29, 2026 8:00 AM - 5:00 PM	Part 2: Applied Workshop on Digital Animation Production and Story-Based Resource Development	Microsoft Teams

2. This activity aims to:
   a. Capacitate illustrators in utilizing multimedia tools for learning resource development;
   b. Produce animated learning resources aligned with curriculum standards; and
   c. Strengthen collaboration between illustrators, teachers, and LRMDS personnel in developing quality learning resources.

3. Attached are Enclosures 1, 2, 3 and 4 for the list of participants, workshop groupings, training matrix and TWG Members.

4. Participants to this training are requested to bring the following:
   - Laptop (at least Core i3, 8gb ram)
   - Adobe Animate Software
   - Sample storybook
   - Graphic Tablet (Optional)
   - Back up Internet Connection
   - Pencil/ Bond paper/ Drawing Kit

DepED DEPARTMENT OF EDUCATION
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5. All expenses relative to the conduct of this activity shall be charged to local funds and other available sources, subject to existing accounting and auditing rules and regulations.

6. Teacher-participants shall be entitled to service credits in accordance with DepEd Order No. 13 s. 2024 – Revised Guidelines on the Grant of Vacation Service Credits for Teachers. In addition, non-teaching personnel shall be granted Compensatory Time-Off (CTO) pursuant to Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004, Non-Monetary Renumeration for Overtime Service Rendered.

7. This memorandum shall serve as the official travel order of the participants.

8. Immediate and wide dissemination of this Memorandum is earnestly desired.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent

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cid-lrmds/pmmm2026-1-3

Enclosure 1. List of Participants

Facilitators:

1. Princess Maylene M. Maniacop – Education Program Supervisor I
2. Analea D. Tubig – Librarian II
3. Elaine D. Chua – Project Development Officer II

Resource Speakers:

1. Alzien S. Malonzo – Master Teacher I – SHS in Apalit (Stand Alone 1 - Cluster VI
2. Allen A. Moran – Master Teacher I – San Juan High School - Cluster IV

Name	Position/ Designation	School	District/ Cluster	Role
1. Ma. Christina B. Viola	Teacher I	Galang Elem. Mem. Sch.	Apalit District	Illustrator
2. Willy R. Arceo	Master Teacher I	Suclayin ES	Arayat East District	Illustrator
3. Anthonie Guimba	Administrative Aide I	Calibutbut ES	Bacolor North District	Illustrator
4. Rachel Ann C. Manguerra	Teacher I	Bacolor IS	Bacolor South Disstrict	Illustrator
5. Jhaybee C. De Leon	Teacher II	Candaba ES	Candaba West District	Illustrator
6. Roland M. Suarez	Master Teacher II	Floridablanca ES	Floridablanca East District	Illustrator / Voice Artist
7. Aladin M. Suede	Master Teacher I	Benedicto ES	Floridablanca West District	Illustrator
8. Felix Leo A. Villena	Teacher III	Ascomo ES	Guagua West District	Illustrator
9. Mark Lloyd M. Sunga	Teacher I	Caduang Tete ES	Macabebe East District	Illustrator
10. Ralph Anthony G. Timbol	Teacher II / ALS Mobile Teacher	Magalang ES	Magalang South District	Illustrator
11. Precious Ann R. Yodo	Teacher II	Masantol ES	Masantol North District	Illustrator
12. Edward S. Yabut	Teacher I	Bebe Anac ES	Masantol South District	Illustrator
13. Edlynn Hershey M. Agulto	Teacher III	San Juan ES	San Luis District	Illustrator
14. Janette R. Sumat	Master Teacher I / Art Coordinator	San Carlos ES	San Luis District	Illustrator
15. Maria Fatima R. Cabral	Teacher III	Sta. Monica ES	San Simon District	Illustrator
16. Carlo D. Yambao	Teacher III	Concepcion IS	San Simon District	Illustrator / Voice Artist
17. Catherine P. Siojo	Teacher lll	San Pablo ES	Sta. Ana District	Illustrator
18. Rachel P. Balajadia	Master Teacher II	San Roque ES	Sta. Ana District	Illustrator

19. Harvey M. Reyes	Teacher I	Don Jesus Gonzales HS, Mexico	Cluster IV	Illustrator
20. Allwena M. Mayati	Teacher III	San Juan HS	Cluster IV	Illustrator
21. Katy Chenee S. Napao	Teacher III	San Luis NHS, San Luis	Cluster V	Illustrator
22. Archilyn S. Semanero	Principal I	Tagulod HS	Cluster V	Illustrator
23. Mary Rose P. Salenga	Teacher II	Tagulod HS	Cluster V	Illustrator
24. Arlene Macapacal	Teacher II	Tagulod HS	Cluster V	Illustrator
25. Meljim S. Reyes	Teacher I	Mandili HS	Cluster V	Illustrator
26. Jalin Mae G. De Asis	Teacher III	Mandili HS	Cluster V	Illustrator
27. Christian Dale G. Lacsina	Teacher I	Camba NHS	Cluster I	Animator
28. Mark Francis S. Ocampo	Teacher V	Potrero NHS	Cluster IV	Animator
29. Analou V. Pongco	Teacher III	San Vicente ES	Apalit District	Voice Artist
30. Cecille R. Laxamana	Teacher III / Kinder Coordinator	Basa Air Base ES	Floridablanca West District	Voice Artist
31. Madonna A. Valencia	ALS Mobile Teacher (Mag-Indi)	San Jose ES	Floridablanca West District	Voice Artist
32. Jacqueline L. Paras	Master Teacher I	San Juan Nepomuceno ES	Guagua East District	Voice Artist / TWG
33. Leha L. Regala	Teacher III	Maquiapo ES	Guagua West District	Voice Artist / TWG
34. Jayson A. Purca	Teacher III	San Isidro Resettlement ES	Magalang North District	Voice Artist / TWG
35. Joseph Ace B. Balingit	Teacher III	San Isidro ES	Masantol North District	Voice Artist / TWG
36. Reyna M. Adolfo	Master Teacher I	Malino ES	Mexico North District	Voice Artist
37. Marietta L. Manayag	Master Teacher II	Sto. Domingo ES	Minalin District	Voice Artist / TWG
38. Anneth T. Mañalac	Teacher III	Mitla ES	Porac West District	Voice Artist
39. Irish M. Tuazon	Teacher III	San Matias ES	Sto. Tomas District	Voice Artist
40. Erwin H. Iruma	Teacher III	San Basilio High School, Sta. Rita	Cluster II	Voice Artist

Enclosure 2. Workshop groupings

Title of Story	Group Members
Hin Nimuwang ni Mak-mak (Ayta Mag-antsi)	Mary Rose P. Salenga Arlene Macapagal Madonna A. Valencia
Si Ekat, ya Anak ka Matapat (Ayta Mag-indi)	Rachelle P. Balajadia Ma. Fatima R. Cabral Madonna A. Valencia
Ang mahal kong sapatos	Meljim S. Reyes Jalin Mae G. De Asis Irish M. Tuazon
Bik Bisikleta	Roland M. Suarez Mark Lloyd M. Sunga Cecille R. Laxamana
Ima, ngeni pu ba ing kakung kapitung kebaitan?	Allwena M. Mayati Jhaybee C. De Leon Carlo D. Yambao Anthonie Guimba Joseph Ace B. Balingit Marietta L. Manayag
Ano ang mayroon sa kahon?	
Anyang memulat ya i Makmak?	Edlynn Hershey M. Agulto Precious Ann R. Yodo Mark Francis S. Ocampo Erwin H. Iruma
Sino si Duty?	Aladin M. Suede Harvey M. Reyes Reyna M. Adolfo
KAPA	Willy R. Arceo Edward S. Yabut Christian Dale G. Lacsina Anneth T. Mañalac
Itlog Ng...?	Felix Leo A. Villena Ma. Christina B. Viola Leha L. Regala
Sorpresa	Catherine P. Siojo Rachel Ann C. Manguera Analou V. Pongco
Here comes Rigor!	Katy Chenee Napao Janette R. Sumat Jayson A. Purca
Caloy's Treasure Hunting	Archilyn S. Semanero Ralph Anthony G. Timbol Jacqueline L. Paras

Enclosure 3. Training Matrix

Part 1: Foundational Training on Animation Principles and Digital Illustration Techniques

Date	Time	Activity	Facilitator/ Resource Speaker
May 19, 2026	8:00 AM – 8:30 AM	Opening Program	Mr. Alzien S. Malonzo and Mr. Allen A. Moran
	8:30 AM - 10:00 AM	Session 1: Understand animation fundamentals (12 Principles of Animation)	
	10:00 AM – 10:15 AM	Health Break	
	10:15 AM – 12:00 NN	Session 2: Digital tools for 2D Animation (Adobe Animate/Adobe Flash	
	12:00 NN – 1:00 PM	Lunch Break	
	1:00 PM – 2:00 PM	Session 3: 2D Animation Process Chart	
	2:00 PM – 3:00 PM	Session 4: In-between clean-up drawing (IBCU)/ Exposure sheet	
	3:00 PM – 3:15 PM	Health Break	
	3:15 PM – 5:00 PM	Workshop 1: Produce digital in-between drawings	
		Workshop 2: Produce digital cleaned-up key drawings	
May 20, 2026	8:00 AM – 8:30 AM	MOL	Mr. Alzien S. Malonzo and Mr. Allen A. Moran
	8:30 AM – 9:30 AM	Session 5: Character model sheet, walk and run cycle	
	9:30 AM – 10:15 AM	Session 6: Adobe Animate Symbols	
	10:15 AM – 10:30 AM	Health Break	
	10:30 AM – 12:00 NN	Workshop 3: Create Model Sheet and Walk Cycle from big book	

	12:00 NN – 1:00 PM	Lunch Break	
	1:00 PM – 3:00 PM	Session 7: Timing and Motion (Using mouth chart)	
	3:00 PM – 3:15 PM	Health Break	
	3:15 PM – 4:00 PM	Workshop 4: Create mouth chart	
	4:00 PM – 5:00 PM	Workshop 5: Applying timing and motion in all layers	
May 21, 2026	8:00 AM – 8:30 AM	MOL	Mr. Alzien S. Malonzo and Mr. Allen A. Moran
	8:30 AM – 10:00 AM	Session 8: Animation Techniques and Post Production	
	10:00 AM – 10:15 AM	Health Break	
	10:15 AM – 12:00 NN	Workshop 6: Creating and developing required scenes based on the requirements of the story	
	12:00 NN – 1:00 PM	Lunch Break	
	1:00 PM – 3:00 PM	Session 9: Recording, using and applying audio on animation	
	3:00 PM – 3:15 PM	Health Break	
	3:15 PM – 4:30 PM	Workshop 7: Finalizing the video animation	
	4:30 PM – 5:00 PM	Closing Program	

Part 2: Applied Workshop on Digital Animation Production and Story-Based Resource Development

Date	Time	Activity
May 25, 2026	8:00 AM – 10:00 AM	Creating Digital Copy of Character
	10:00 AM – 10:15 AM	Health Break
	10:15 AM – 12:00 NN	Creating Digital Copy of Background and Props
	12:00 NN – 1:00 PM	Lunch Break
	1:00 PM – 3:00 PM	Producing digital in between drawings
	3:00 PM – 3:15 PM	Health Break
	3:15 PM – 5:00 PM	Producing digital cleaned-up key drawings
May 26, 2026	8:00 AM – 10:00 AM	Creating Model Sheet

	10:00 AM – 10:15 AM	Health Break
	10:15 AM – 12:00 NN	Creating Model Sheet
	12:00 NN – 1:00 PM	Lunch Break
	1:00 PM – 3:00 PM	Creating walk cycle
	3:00 PM – 3:15 PM	Health Break
	3:15 PM – 5:00 PM	Creating walk cycle
May 27, 2026	8:00 AM – 10:00 AM	Creating Mouth Chart
	10:00 AM – 10:15 AM	Health Break
	10:15 AM – 12:00 NN	Creating Mouth Chart
	12:00 NN – 1:00 PM	Lunch Break
	1:00 PM – 3:00 PM	Applying timing and motion in all layers
	3:00 PM – 3:15 PM	Health Break
	3:15 PM – 5:00 PM	Applying timing and motion in all layers
May 28, 2026	8:00 AM – 10:00 AM	Creating required scenes based on requirements of the story
	10:00 AM – 10:15 AM	Health Break
	10:15 AM – 12:00 NN	Creating required scenes based on requirements of the story
	12:00 NN – 1:00 PM	Lunch Break
	1:00 PM – 3:00 PM	Creating required scenes based on requirements of the story
	3:00 PM – 3:15 PM	Health Break
	3:15 PM – 5:00 PM	Creating required scenes based on requirements of the story
May 29, 2026	8:00 AM – 10:00 AM	Recording, using and applying audio on animation
	10:00 AM – 10:15 AM	Health Break
	10:15 AM – 12:00 NN	Recording, using and applying audio on animation
	12:00 NN – 1:00 PM	Lunch Break
	1:00 PM – 3:00 PM	Finalizing the video animation
	3:00 PM – 3:15 PM	Health Break
	3:15 PM – 5:00 PM	Finalizing the video animation

Enclosure 4. TWG Members

1. Jacqueline L. Paras
   Master Teacher I
   San Juan Nepomuceno Elementary School
   Guagua East District

2. Marietta L. Manayag
   Master Teacher II
   Sto. Domingo Elementary School
   Minalin District

3. Leha L. Regala
   Teacher III
   Maquiapo Elementary School
   Guagua West District

4. Joseph Ace B. Balingit
   Teacher III
   San Isidro Elementary School
   Masantol North District

5. Jayson A. Purca
   Teacher III
   San Isidro Resettlement Elementary School
   Magalang North District

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