Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

June 10, 2026

DIVISION MEMORANDUM
No. 340 s. 2026

CONDUCT OF INSTRUCTIONAL SUPERVISION OF DIVISION SUPERVISORS AND EDUCATION PROGRAM SPECIALISTS

To: Assistant Schools Division Superintendents
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary Schools School Heads
All Others Concerned

1. In reference to the core mandates on Instructional Supervision and Management and Technical Assistance of division supervisors and Education Program Specialists in the Alternative Learning System (ALS), this Office announces the **Conduct of Instructional Supervision of Division Supervisors and Education Program Specialists** in all public elementary, secondary schools and community learning centers during the Instructional Block of the Trimester beginning June 15, 2026 of the school year.

2. The objectives of this activity are as follows:

   2.1 to ensure the effective and efficient implementation of Basic Education Curriculum, Programs, Projects, Activities (PPAs), Special Curricular Programs and Inclusive Programs;
   2.2 to provide technical assistance to school heads, and instructional managers on curriculum and Special Curricular Programs (SCPs) implementation for the improvement of instructional leadership competence, learning resource management, learning delivery and assessment of learning; and
   2.3 to provide technical assistance on classroom management to school heads, teachers, and instructional managers, inclusive of the development of skills, instructional competence, and action research.

3. In view of the above foregoing, the Public Schools District Supervisors (PSDSs) shall manage their schedules observing **whole period classroom observation** in their assigned district and cluster. All efforts must be exerted to ensure that learners are readers in Key Stage 1. Meanwhile, the Education Program Supervisors (EPSs) shall assist PSDSs in improving their learning areas through consultation, dialogue, sharing of strategies, and best practices in elevating academic performance across key stages.

4. Relative to the EPSs schools' supervision and monitoring, the following teams and monthly assignment shall be followed:

CID Teams

Team 1:

Celia R. Lacanlale PhD
Mary Anne Bernadette M. Samsom
Vilma T. Arcilla

Team 2:

June C. Cunanan
Garry L. Pangan PhD
Ana Marie B. Castaneda EdD

Team 3:

Cherry G. Vinluan EdD
Garry I. Dela Cruz PhD
Leendel Ivy Y. Capulong PhD

LRMDS:

Princess Maylene M. Maniacup EdD
(May monitor learning materials across districts/clusters as needed)

ALS:

Ruel F. Bondoc and Education Program Specialists in ALS

Month	Cluster	Assigned Team
June 2026	1, 6 & 7 (special case)	Team 1
	2 & 5	Team 2
	3 & 4	Team 3
July 2026	1 & 4, 7 (special case)	Team 2
	2 & 5	Team 3
	3 & 6	Team 1
August 2026	1 & 4 & 7 (special case)	Team 3
	2 & 5	Team 1
	3 & 6	Team 2
September 2026	1, 6 & 7 (special case)	Team 1
	2 & 5	Team 2
	3 & 4	Team 3
October 2026	1, 4 & 7 (special case)	Team 2
	2 & 5	Team 3
	3 & 6	Team 1
November 2026	1, 4 & 7 (special case)	Team 3
	2 & 5	Team 1
	3 & 6	Team 2
December 2026	1, 6 & 7 (special case)	Team 1
	2 & 5	Team 2
	3 & 4	Team 2
January 2027	1, 6 & & (special case)	Team 2
	2 & 5	Team 3
	3 & 4	Team 1
February 2027	1,6 & 7 (special case)	Team 3
	2 & 5	Team 1
	3 & 4	Team 2

5. Education Program Supervisors shall also monitor nearby elementary schools within the cluster they are assigned to. Meanwhile, Education Program Supervisor and Education Program Specialists in Alternative Learning System (ALS) shall also work

closely with other PSDSs and EPSs in addressing learning gaps, improving Strengthened Senior High School implementation and other inclusive programs.

6. This Memorandum shall serve as Travel Authority of all division supervisors and program specialists.

7. Immediate dissemination of this Memorandum to all concerned is earnestly desired.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent

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