Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

June 29, 2026

DIVISION MEMORANDUM
No. 380, s. 2026

CONSULTATIVE MEETING ON THE FINALIZATION OF THE COMPREHENSIVE INSTRUCTIONAL SUPERVISION GUIDELINES

To: Assistant Schools Division Superintendents
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Division's commitment to strengthening instructional leadership, improving teaching practices, and enhancing learner outcomes, a Consultative Meeting on the Finalization of the Comprehensive Instructional Supervision Guidelines shall be conducted on July 1 from 8:00 a.m. until 12:00 nn. at Mexico West Teachers' Training Center, Anao, Mexico, Pampanga.

2. The guidelines institutionalize a developmental, standards-based, and data-driven supervision system aligned with PPST, RPMS-PPST, and Enhanced Career Progression policies, ensuring that instructional supervision becomes a key driver of teacher development and learner success.

3. The consultative meeting aims to:
   a. review and validate the provisions of the Comprehensive Instructional Supervision Guidelines to ensure clarity, coherence, and contextual relevance;
   b. align supervision processes and tools with DepEd policies such as PPST, RPMS-PPST, and Enhanced Career Progression;
   c. refine key components including classroom observation protocols, coaching and mentoring, instructional monitoring, and digital supervision systems;
   d. gather inputs and recommendations from field implementers (EPS, PSDS, School Heads, Teachers) to strengthen implementation strategies;
   e. finalize supervision frameworks and tools (e.g., COT, ILAW, monitoring tools, TA framework) for division-wide adoption; and
   f. ensure readiness for implementation including capacity-building needs, reporting mechanisms, and sustainability measures.

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph

4. Please refer to Enclosures No. 1 and 2 for the Complete List of Participants and Members of the Technical Working Group and Matrix of Activities.

5. All participants shall be provided with morning snacks and lunch which shall be charged against the Division Maintenance and Other Operating Expenses (MOOE) while the travel expenses shall be charged against available local school funds subject to the usual accounting rules and regulations.

6. This Division Memorandum shall serve as the travel authority of all participants.

7. Wide dissemination of this Memorandum to all concerned is earnestly desired.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent
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DEPED NUEVA ECIJA
JUN 30 2026

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Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

Enclosure No. 1 to DM No ____, s. 2026

LIST OF PARTICIPANTS

Name	Position	School/Office
Pampanga Elementary School Principals' Association (PESPA)		
1. Ramon S. Viray	Principal IV	Magalang ES
2. Humphrey R. Soriano	Principal IV	Fulgencio Matias ES
3. Grace B. Camiling	Principal IV	Parulog ES
4. Randy S. Trono	Principal IV	Malino ES
5. Virgilio D. Diaz	Principal II	San Agustin ES
Association of Public Secondary School Heads of Pampanga (APSSHP)		
1. Gil V. Tiongco	Principal IV	Porac Model Comm HS
2. Maribeth S. Santos	Principal IV	Bahay Pare NHS
3. Jocelyn D. Baluyut	Principal IV	San Roque Dau HS
4. Freddie P. Regala	Principal IV	Tinajero HS-Main
5. Edna R. Gutierrez	Principal IV	Camba HS
Secondary School Head Teachers		
1. Rizalina Y. Ocampo	HT-I	Remedios HS
2. Edgardo D. Tatel Jr	HT-III	San Carlos San Luis NHS
3. Fernando F. Dosono Jr.	HT-III	Lubao NHS
4. Jessie Joe C. Cruz	HT-III	Emigdio Bondoc NHS
5. Catherine Kay D. Villaruel	HT-III	Guillermo D. Mendoza HS
6. Jonner C. Bais	HT-III	Apalit HS
7. Sarah Quiambao	HT-III	Tinajero HS-Annex
8. Zohar B. Tallada	HT-III	Nicanor David Vergara HS
Elementary School Heads		
1. Emmanuel S. Cariño	Principal II	Sta. Monica ES, San Simon
2. Lowie T. Lupos	Principal I	Masamat ES
3. Rodel Escolano	School Head	Cawayan IS
4. Victor Raymundo	Principal IV	Planas ES
5. Jiji A. Regala	Principal IV	Cabalantian ES
6. Violeta G. Cordova	Principal IV	Gatiawin ES
7. Veron Angeles	Principal I	Emigdio Bondoc ES
8. Christopher Garcia	Principal II	San Juan Nepomuceno ES
Secondary School Heads		
1. Jay M. Lampa	Principal IV	Gutad HS
2. Annabelle T. Laxamana	Principal III	San Vicente NHS
3. Carmina S. Cruz	Principal IV	Sta. Cruz NHS
4. Aiziel Joy T. Miclat	Principal I	Bacolor IS
5. Ricky E. Balingit	Principal IV	Lubao NHS
6. Russel John M. Ronquillo	Principal III	Baruya HS
7. Marites Dungo	Principal I	DALCUIS

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7. Marites Dungo	Principal I	DALCUIS
8. Preciosa L David	Principal II	Sta. Maria HS, Minalin
Officers of the Action and Solidarity for the Empowerment of Teachers (ASERT) Pampanga		
1. Alvaro R. Pabustan Jr.	Principal IV	San Isidro ES, Bacolor South
2. Ronald Ingal	Principal IV	San Luis ES, San Luis
3. Nelson Gaddi	Principal III	Caduang tete ES, Macabebe East
4. Grace Feir	HT-III	Graciano Paule ES, Lubao East
5. Dulce Gania	HT-III	Concepcion ES, Mexico North
Education Program Supervisors		
1. June D. Cunanan	EPS-English	CID-IM
2. Cherry G. Vinluan	EPS-Filipino	CID-IM
3. Garry L. Pangan	EPS-Math	CID-IM
4. Ana Marie B. Castañeda	EPS-Science	CID-IM
5. Vilma T. Arcilla	EPS-EP	CID-IM
6. Mary Anne Bernadette M. Samson	EPS-MAPEH	CID-IM
7. Garry I. Dela Cruz	EPS-TLE/TVL	CID-IM
8. Leendle Ivy Capulong	EPS-ESP/Values	CID-IM
9. Princess Maylene M. Maniacop	EPS_LRMDS	CID-IM
10. Ruel F. Bondoc	EPS-ALS	CID-IM
Public Schools District Supervisors		
1. Renato B. Canilao	PSDS	Masantol South
2. Analiza I. Pineda	PSDS	Sto. Tomas
3. Philip T. Paulino	PSDS	Bacolor North
4. Raquel R. Yuzon	PSDS	Lubao West
5. Elizer M. Dimarucut	PSDS	Candaba West
ASDSs and Chief		
1. Leandro C. Canlas, PhD, CESE	ASDS	Division Office
2. Mikael Sandino T. Andrey PhD, CESE	ASDS	Division Office
3. Cela R. Lacanlale PhD	CID Chief	CID

MEMBERS OF THE TECHNICAL WORKING GROUP

Name	Position	School/Office
1. Delapaz T. Waje	PSDS	Mexico West
2. Merle Vital	District Office Personnel	
3. Chelska Irecar Waje		

Enclosure No. 2 to DM No ____, s. 2026

MATRIX OF ACTIVITIES

TIME	TOPIC	PRESENTER/LEAD
8:00-8:15	Mini-Opening Program	TWG
8:15-10:00	Presentation of the Comprehensive Instructional Supervision Guidelines	June D. Cunanan EPS-English
10:00-10:15	Break	
10:15-10:30	Open Forum	Moderator
10:30-11:30	Presentation of the Different Monitoring & Evaluation Tools	EPSs/Program Takers
11:30-12:00	Open Forum	Moderator
12:00-1:00	Lunch Break	