Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

August 11, 2026

DIVISION MEMORANDUM
No. 465 s. 2026

DIVISION SEMINAR-WORKSHOP ON ALTERNATIVE DELIVERY MODES FOR EDUCATION IN EMERGENCIES AND THE DIGITALIZATION OF ADM MODULES

TO: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisor In-Charge of ADM
Public Schools District Supervisors
School ADM Coordinators
All others concerned

1. The delivery of basic education is frequently affected by natural hazards, public health emergencies, armed conflict, extreme weather conditions, power interruptions, and other situations that may result in the suspension of face-to-face classes. These disruptions require schools and field offices to establish systems that allow learners to continue participating in meaningful, safe, inclusive, and context-responsive learning activities.

2. Recently, DepEd Order No. 014, s. 2026 established updated guidelines on learning continuity during emergencies, further affirming the need for organized, responsive, and context-based mechanisms that sustain access to education when regular delivery is disrupted.

3. In addition, DepEd maintains digital platforms such as the DepEd Learning Resource Portal and the DepEd Learning Management System, which demonstrate the importance of organizing, reviewing, and making quality learning resources available in accessible digital formats.

4. Relative to this, SDO Pampanga will conduct Division Seminar-Workshop on Alternative Delivery Modes for Education in Emergencies and the Digitalization of ADM Modules on September 9-11, 2026 at a venue to be announced later.

5. At the end of the activity participants are expected to:

   a. explain the key principles, policies, and standards governing learning continuity, Education in Emergencies, and Alternative Delivery Modes;
   b. apply instructional design, curriculum alignment, contextualization, inclusion, and assessment principles in reviewing ADM modules.
   c. convert print-based ADM modules into accessible and learner-friendly digital format and
   d. apply quality assurance standards covering content accuracy, technical presentation, accessibility, copyright, data privacy, and usability

6. The participants in this activity shall include the Division ADM Focal Person Division LRMDS Supervisor, LR Writers, Content Editors, Layout Artists and District ADM Coordinators.

7. Participants are requested to bring their laptops , extension cord and register at 8:00 a.m. on September 9, 2026 (Wednesday). Expenses for the board and lodging of participants, as well as other incidental expenses related to the conduct of this Division ADM activity, shall be charged against the Division ADM Program Support Funds and other available sources of funds, subject to the usual government accounting and auditing rules and regulations.

8. The following are enclosed for information and guidance:
   Enclosure No. 1 - List of Participants
   Enclosure No. 2 – Matrix of Activities

9. This will serve as the Travel Authority of the participants.

10. Wide and immediate dissemination of this Memorandum is desired for the information and guidance of all concerned.

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

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Division Seminar-Workshop on Alternative Delivery Modes for Education in Emergencies and the Digitalization of ADM Modules
(September 9-11, 2026)

LIST OF PARTICIPANTS

Participants	Position	District/School
1. Aljon V. Timoteo	District ADM Coordinator	Apalit
2. Michael S. Guese	District ADM Coordinator	Arayat East
3. Marivic P. Dizon	District ADM Coordinator	Arayat West
4. Arwin S.Silao -PIII	District ADM Coordinator	Bacolor North
5. Eva S. Lusung	District ADM Coordinator	Bacolor South
6. Nathaniel Aaron G. Cao	District ADM Coordinator	Candaba East
7. Analiza G. Gumabon	District ADM Coordinator	Candaba West
8. Bryan R. Macasu	District ADM Coordinator	Candaba North
9. Alvin R. Ang	District ADM Coordinator	Floridablanca East
10.Rammil P. Lopez	District ADM Coordinator	Floridablanca West
11.Erwin B. David	District ADM Coordinator	Guagua East
12. Angelica P. Loyola	District ADM Coordinator	Guagua West
13.Tomas Jose V. Miguel	District ADM Coordinator	Lubao East
14.Roden D. Bartolo	District ADM Coordinator	Lubao North
15.Rona B. Cruz	District ADM Coordinator	Lubao West
16.Florita A. Garcia	District ADM Coordinator	Macabebe East
17.Racquel B. Tizon	District ADM Coordinator	Macabebe West
18.Raquel P. Dizon	District ADM Coordinator	Magalang South
19.Aileen D. Santos	District ADM Coordinator	Magalang North
20.Jayjay Y. Navarro	District ADM Coordinator	Masantol North
21. Michael Q. Manansala	District ADM Coordinator	Masantol South
22.Adrian V. Gonzales	District ADM Coordinator	Mexico South
23.Jim G. Mendoza	District ADM Coordinator	Mexico North
24.Jigo C. Torres	District ADM Coordinator	Mexico West
25.Joel M. Mercado	District ADM Coordinator	Minalin
26.Mischell M. Babiera	District ADM Coordinator	Porac East
27.Joyce D. Antigo	District ADM Coordinator	Porac West
28. Randy C. Garcia	District ADM Coordinator	San Luis
29. Moncelito D. Castro	District ADM Coordinator	San Simon
30. Prima Chandra M. Suba	District ADM Coordinator	Sta. Ana
31. Janine C. Bacani	District ADM Coordinator	Sto. Tomas
32. Roland M. Suarez	District ADM Coordinator	Sasmuan
33. Tristan Jap S. Lagman	District ADM Coordinator	Sta. Rita District
34. Edgardo D. Tatel Jr.	Content Editor	Cluster 5
35. Rachel Balajadia	Content Editor	Sta. Ana District
36. Jenny Rose R. Santos	Content Editor	Magalang North District
37. Leha L. Regala	Content Editor	Guagua East District
38. Cyndi L. Manansala	Content Editor	Masantol North District

39. Janet Y. Paras	Language Reviewer	Sto. Tomas District
40. Maricel N. Montemayor	Language Reviewer	Floridablanca East
41. Omega Golda Q. Juico	Language Reviewer	Sto. Tomas District
42. Marietta L. Manayag	Language Reviewer	Minalin District
43. Julius Y. Tubig	Language Reviewer	Macabebe East District
44. Mary Jane B. Ibe	EPS II /Language Editor	SDO Pampanga
45. Archie C. Lacandola	Layout Artist	Mexico South District
46. Rayniel Rex A. Romano	Layout Artist	Floridablanca East
47. Catherine P. Siojo	Layout Artist	Sta. Ana District
48.Ma. Christina B. Viola	Layout Artist	Apalit District
49. Edward S. Yabut	Layout Artist	Masantol South District
50. Henry Nicolas Sunga	Layout Artist	Masantol North District
51. Ralph Anthony G. Timbol	Layout Artist	Magalang South District
52. Ruel F. Bondoc	Division ADM Focal Person	SDO Pampanga
53. Princess Maylene M. Maniacop	Division LRMDS Supervisor	SDO Pampanga
54. Analea D. Tubig	Librarian II	SDO Pampanga
55. Elaine D. Chua	PDO II	SDO Pampanga
56. Paula S. Meneses	Division DRRM Coordinator	SDO Pampanga
57. Patricia Samantha M. Albania	Educ. Program Specialist II	SDO Pampanga
58. Exequiel C. Pangilinan	Educ. Program Specialist II	SDO Pampanga
59. Marry P. Franco	Educ. Program Specialist II	SDO Pampanga
60. Norily C. Baluyut	Educ. Program Specialist II	SDO Pampanga

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MATRIX OF ACTIVITIES

DAY 1 - September 9, 2026		
Time	**Topic**	**In-Charge**
8:00- 8:30	Registration	**TWG**
8:30- 9:00	Opening Program	**TWG**
9:00- 10:30	Understanding Education in Emergencies	**PAULA S. MENESES** Division DRRM Coordinator
10:30- 12:00	DepEd Policies on Learning Continuity and ADM	**PAULA S. MENESES** Division DRRM Coordinator
12:00- 1:00	-LUNCH BREAK-	
1:00- 3:00	Instructional Design for Self-Learning ADM Modules	**MARIETTA L. MANAYAG** MT II – Minalin District
3:00- 5:00	Workshop Activities	**All Participants**
DAY 2 – September 10, 2026		
8:00- 8:30	MOL	**TWG**
8:30- 12:00	Continuation of Workshop Activities	**All Participants**
12:00- 1:00	-LUNCH BREAK-	
1:00- 3:00	Principles and Process of ADM Module Digitalization	**ROLAND M. SUAREZ** Asst. School Head- Sasmuan District
3:00- 5:00	Workshop Activities	**All Participants**
DAY 3 – September 11, 2026		
8:00- 8:30	MOL	**TWG**
8:30- 12:00	Continuation of Workshop Activities	**All Participants**
12:00- 1:00	-LUNCH BREAK-	
1:00- 4:00	Quality Assurance Process for ADM Resources	**DR. PRINCESS MAYLENE M. MANIACOP** LRMDS Supervisor
4:00-5:00	Closing Program	

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