Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

September 7, 2026

DIVISION MEMORANDUM
No. 521, s. 2026

SCHOOL HEADS PLANNING CONFERENCE FOR FY 2027

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with DepEd Order No. 24, s. 2022 titled "Adoption of the Basic Education Development Plan (BEDP) 2030" and in alignment with the Quality Basic Education Development Plan (QBEDP), this Office shall conduct the **School Heads Planning Conference for FY 2027**. This activity follows the completion of the Division Office Strategic Planning and aims to cascade the direction, priorities, and reform areas to the school level.

2. The conference aims to:
   a. assess the implementation of the FY 2026 School Operational Plans and identify accomplishments, implementation gaps, and priorities for FY 2027;
   b. examine the FY 2027 national budget priorities and relevant public financial management policies, with guidance from the Department of Budget and Management (DBM);
   c. relate national and regional socioeconomic development priorities to education planning, with guidance from the Department of Economy, Planning, and Development (DEPDev); and
   d. prepare aligned FY 2027 School Operational Plans, Work and Financial Plans, and Project Procurement Management Plans with clear targets, activities, timelines, and resource requirements.

3. The Planning Conference shall be conducted on September 24–25, 2026. The venue shall be announced through a separate communication.

4. The official participants of this conference are the Public Schools Division Supervisors, Education Programs Supervisors, public elementary and secondary school heads, assistant school head designates, officer-in-charge school heads, and Head Teachers in-charge in Mathematics and English. For reference, please see Annex A for the complete list of participants. Official list of participants are in this link:

https://tinyurl.com/PlanningConFY2027Participants

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: *pampanga@deped.gov.ph*

5. Matrix of the activity can be accessed on this link.

   https://tinyurl.com/PlanningConFY2027Matrix

6. A separate memorandum will be released covering the list of Division Nurses, QATAME Associates, and HR Fellows who shall extend their technical and administrative assistance throughout the conduct of the conference.

7. All school heads are required to register for the orientation with a registration fee of Two Thousand Four Hundred Pesos (₱2,400.00) per participant, good for the entire two (2) days of the activity. The registration fee shall be chargeable against the **School MOOE or School Local Funds**.

   Payment shall be made through **cash**. The schedule of payment through the Cashier unit is on September 8, 9, 10, and 14, 2026 only. Please bring exact amount of payment.

8. All school personnel attending this activity shall charge their travelling expenses against their respective School MOOE or School Local Funds, following the usual accounting and auditing rules and regulations.

9. This Memorandum shall also serve as the Travel Authority of all members of the Technical Working Group (TWG), school head-participants, OICs, Designates, Head Teachers, and division personnel involved in this undertaking.

10. Immediate dissemination of this Memorandum is desired.

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Schools Division Superintendent

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