Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

October 2, 2026

DIVISION MEMORANDUM
No. 580, s. 2026

SUBMISSION OF THE WORK AND FINANCIAL PLAN (WFP) FOR THE FY 2026 SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF) IMPLEMENTATION

TO: Asst. Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
District and Cluster SBM Coordinators
All others concerned

1. To support the effective implementation, monitoring, and management of School Innovation and Improvement Fund (SIIF) initiatives, all qualified non-implementing unit public schools shall prepare and submit their corresponding Work and Financial Plan (WFP) in accordance with the provisions of DepEd Memorandum No. 048, s. 2026. The WFP shall provide the implementation framework for approved school-based interventions targeting literacy and numeracy improvement.

2. The WFP shall serve as the school's operational and financial guide in the implementation of approved interventions and activities designed to address identified literacy and numeracy learning gaps. It shall clearly indicate the planned activities, expected outputs, timelines, budget requirements, and performance targets consistent with the objectives of the SIIF.

3. School Heads, in collaboration with their respective School Planning Teams and key stakeholders, shall ensure that the proposed activities reflected in the WFP are aligned with the school's identified priority needs and are compliant with existing budgeting, procurement, and financial management policies.

4. The accomplished and duly signed WFP shall be submitted on or before **October 20, 2026** through the following designated submission platform/link:

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph

https://tinyurl.com/SIIF-WFP-Submission

5. The soft copy of the **WFP template** may be accessed through the ff link:

   https://tinyurl.com/SIIF-WFP-Template

6. Public Schools District Supervisors as members of the Division Field Technical Assistance Team (DFTAT) shall provide the necessary technical guidance and support to schools in the preparation and finalization of their respective WFPs.

7. All concerned are advised to strictly observe the prescribed format and submission timeline to facilitate the timely review, validation, and implementation of SIIF-funded activities.

8. Immediate and wide dissemination of this Memorandum is enjoined.

00021330

OCT 06 2026

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent