Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

October 19, 2026

DIVISION MEMORANDUM
NO. 623, s. 2026

SCHEDULE OF ACTIVITIES FOR ADMINISTRATIVE OFFICER II POSITIONS

TO : SGOD and CID Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. 1. This is to announce the schedule of activities for the recruitment, selection and hiring of Administrative Officer II positions, this Division, as follows:

Activities	Date	Time	Participants
• Orientation of Applicants • Computer-based Competency Examination • Online Behavioral Event Interview • Online Open Ranking	October 27, 2026	7:30am – onwards	Batch 3 applicants

2. The Qualification Standards of the said position are indicated in the table below.

QUALIFICATION STANDARDS	
Administrative Officer II / SG-11	
A. CSC Prescribed Qualifications	
Education	Bachelor's degree relevant to the job
Experience	None required
Eligibility	Career Service (Professional) Second Level Eligibility
Trainings	None required

3. All qualified applicants shall receive an invitation to attend the Online Orientation, Examination, Interview and Open Ranking via e-mail. Applicants are advised to regularly check their email inboxes, including their Spam or Junk folders, to ensure that they do not miss important notifications, invitations, and other communications regarding the recruitment and selection process.

4. In order to attend the Online Examination, Interview and Open Ranking, applicants are required to have the following: desktop/laptop computer or smart phone, headset with microphone, and internet connection.

5. Applicants who will be using smart phones are required to download the MS Teams application.

6. Attached are the selection line-up of applicants and a copy of the duties and functions of the said position.

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
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Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph

7. Immediate dissemination of this Memorandum is desired.

LEONARDO C. CANLAS, EdD, CESO VI
Schools Division Superintendent

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INITIAL EVALUATION RESULT (IER)

Position: Administrative Offi
Salary Grade and Monthly Salary: SG 11
Qualification Standards:

Education	**Bachelor's Degree**
Experience	**None Required**
Eligibility	**Career Service (Professional) Second Level Eligibility**
Trainings	**None Required**

No.	Application Code	Education	Training	Experience	Eligibility	Remarks	Batch
1	PAMP-AO2-26-511	BACHELOR IN FORENSIC SCIENCE	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
2	PAMP-AO2-26-512	BACHELOR IN ELEMENTARY EDUCATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
3	PAMP-AO2-26-513	BACHELOR OF SCIENCE IN CRIMINOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
4	PAMP-AO2-26-514	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
5	PAMP-AO2-26-515	BACHELOR OF SCIENCE INFORMATION TECHNOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
6	PAMP-AO2-26-516	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
7	PAMP-AO2-26-517	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
8	PAMP-AO2-26-518	BACHELOR OF ARTS IN POLITICAL SCIENCE	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
9	PAMP-AO2-26-519	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
10	PAMP-AO2-26-520	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
11	PAMP-AO2-26-521	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
12	PAMP-AO2-26-522	BACHELOR OF SCIENCE IN ACCOUNTING INFORMATION SYSTEM	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3

13	PAMP-AO2-26-523	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED	3
14	PAMP-AO2-26-524	BACHELOR OF SCIENCE IN INDUSTRIAL ENGINEERING	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
15	PAMP-AO2-26-525	BACHELOR IN SECONDARY EDUCATION - ENGLISH	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED	3
16	PAMP-AO2-26-526	BACHELOR OF SCIENCE IN COMPUTER SCIENCE - MASTER IN PUBLIC ADMINISTRATION (9 UNITS)	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
17	PAMP-AO2-26-527	BACHELOR OF SCIENCE IN ARCHITECTURE	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
18	PAMP-AO2-26-528	BACHELOR IN PUBLIC ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
19	PAMP-AO2-26-529	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
20	PAMP-AO2-26-530	BACHERLOR OF ARTS IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
21	PAMP-AO2-26-531	BUSINESS ADMINISTRATION IN MARKETING MANAGEMENT	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
22	PAMP-AO2-26-532	BACHELOR OF SCIENCE IN ACCOUNTANCY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
23	PAMP-AO2-26-533	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED	3
24	PAMP-AO2-26-534	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN), CS PROFESSIONAL	QUALIFIED	3
25	PAMP-AO2-26-535	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
26	PAMP-AO2-26-536	BACHELOR OF SECONDARY EDUCATION (FILIPINO)	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
27	PAMP-AO2-26-537	BACHELOR OF SCIENCE IN SOCIAL WORK	NONE REQUIRED	NONE REQUIRED	RA 1080 (SOCIAL WORKER)	QUALIFIED	3
28	PAMP-AO2-26-538	BACHELOR OF SCIENCE IN SOCIAL WORK	NONE REQUIRED	NONE REQUIRED	RA 1080 (SOCIAL WORKER)	QUALIFIED	3
29	PAMP-AO2-26-539	BACHELOR OF SCIENCE IN ACCOUNTANCY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
30	PAMP-AO2-26-540	BACHELOR OF SCIENCE IN HOSPITALITY MANAGEMENT	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3

31	PAMP-AO2-26-541	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
32	PAMP-AO2-26-542	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
33	PAMP-AO2-26-543	BACHELOR OF ELEMENTARY EDUCATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
34	PAMP-AO2-26-544	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
35	PAMP-AO2-26-545	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED	3
36	PAMP-AO2-26-546	BACHELOR OF SECONDARY EDUCATION (ENGLISH)	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
37	PAMP-AO2-26-547	BACHELOR OF SECONDARY EDUCATION (ENGLISH)	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
38	PAMP-AO2-26-548	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN MARKETING	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
39	PAMP-AO2-26-549	BACHELOR OF SCIENCE IN ACCOUNTANCY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
40	PAMP-AO2-26-550	BACHELOR OF SCIENCE INFORMATION TECHNOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
41	PAMP-AO2-26-551	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
42	PAMP-AO2-26-552	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
43	PAMP-AO2-26-553	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
44	PAMP-AO2-26-554	BACHELOR OF ARTS IN COMMUNICATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
45	PAMP-AO2-26-555	BACHELOR OF ARTS IN SOCIOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
46	PAMP-AO2-26-556	BACHELOR OF SCIENCE IN ACCOUNTANCY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
47	PAMP-AO2-26-557	BACHELOR IN SECONDARY EDUCATION MAJOR IN FILIPINO	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
48	PAMP-AO2-26-558	BACHELOR OF SCIENCE IN SOCIAL WORK	NONE REQUIRED	NONE REQUIRED	RA 1080 (SOCIAL WORKER)	QUALIFIED	3

49	PAMP-AO2-26-559	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
50	PAMP-AO2-26-560	BACHELOR OF SCIENCE IN TOURISM MANAGEMENT	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
51	PAMP-AO2-26-561	BACHELOR OF SCIENCE BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
52	PAMP-AO2-26-562	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
53	PAMP-AO2-26-563	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED	3
54	PAMP-AO2-26-564	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
55	PAMP-AO2-26-565	BACHELOR OF SCIENCE IN ACCOUNTANCY METHODS OF TEACHING UNITS	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
56	PAMP-AO2-26-566	BACHELOR OF ARTS IN PHILOSOPHY	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
57	PAMP-AO2-26-567	BACHELOR OF SCIENCE IN PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED	3
58	PAMP-AO2-26-568	BACHELOR OF SCIENCE IN ENTRENUERSHIP	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
59	PAMP-AO2-26-569	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN MARKETING MANAGEMENT	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
60	PAMP-AO2-26-570	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
61	PAMP-AO2-26-571	BACHELOR OF SCIENCE IN ACCOUNTING INFORMATION SYSTEM	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
62	PAMP-AO2-26-572	BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	PD 907 (HONOR GRADUATE ELIGIBILITY)	QUALIFIED	3
63	PAMP-AO2-26-573	BACHELOR OF SCIENCE IN BIOLOGY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
64	PAMP-AO2-26-574	BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
65	PAMP-AO2-26-575	BACHELOR OF PUBLIC ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
66	PAMP-AO2-26-576	BACHELOR OF SCIENCE IN NURSING	NONE REQUIRED	NONE REQUIRED	RA 1080 (NURSE)	QUALIFIED	3

67	PAMP-AO2-26-577	BACHELOR OF SCIENCE IN ACCOUNTANCY	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
68	PAMP-AO2-26-578	BACHELOR OF SCIENCE IN CRIMINOLOGY	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
69	PAMP-AO2-26-579	BACHELOR OF SECONDARY EDUCATION MAJOR IN MATHEMATICS	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
70	PAMP-AO2-26-580	BACHELOR OF SECONDARY EDUCATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
71	PAMP-AO2-26-581	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
72	PAMP-AO2-26-582	BACHELOR OF ELEMENTARY EDUCATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
73	PAMP-AO2-26-583	BACHELOR OF ELEMENTARY EDUCATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	QUALIFIED	3
74	PAMP-AO2-26-584	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	QUALIFIED	3
75	PAMP-AO2-26-585	BACHELOR OF PUBLIC ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3
76	PAMP-AO2-26-586	BACHELOR OF ELEMENTARY EDUCATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (LET)	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3
77	PAMP-AO2-26-587	BACHELOR OF SCIENCE IN COSTOMS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3
78	PAMP-AO2-26-588	BACHELOR OF ARTS IN APPLIED PSYCHOLOGY	NONE REQUIRED	NONE REQUIRED	NONE	DISQUALIFIED - ELIGIBILITY	3
79	PAMP-AO2-26-589	BACHELOR OF SCIENCE IN ENTREPRENEURSHIP	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3
80	PAMP-AO2-26-590	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	NONE REQUIRED	NONE REQUIRED	NONE	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3
81	PAMP-AO2-26-591	BACHELOR OF ELEMENTARY EDUCATION	NONE REQUIRED	NONE REQUIRED	NONE	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3
82	PAMP-AO2-26-592	BACHELOR OF SCIENCE IN EDUCATION MAJOR IN ENGLISH	NONE REQUIRED	NONE REQUIRED	NONE	DISQUALIFIED - EXCLUDED MANDATORY REQQUIREMENT	3

Prepared and certified correct by:

(Sgd.) DEXTER E. PANGILINAN
Human Resource Management Officer