Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

October 28, 2026

DIVISION MEMORANDUM
No. 653, s. 2026

SDO PAMPANGA PARTICIPANTS IN THE CONSULTATION MEETINGS ON THE DEVELOPMENT OF THE COMPREHENSIVE SCHOOL SAFETY FRAMEWORK (CSSF) PILLAR 2: SCHOOL SAFETY AND EDUCATION CONTINUITY MANAGEMENT RESOURCE

To: Assistant Schools Division Superintendents
Division Chiefs
Functional Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the School Governance and Operations Division (SGOD)–DRRM Unit, announces the participants in the Consultation Meeting on the Development of the Comprehensive School Safety Framework (CSSF) Pillar 2: School Safety and Education Continuity Management Resource, facilitated by UNICEF Philippines."

2. Attached are the list of participants from the Schools Division Office of Pampanga and selected schools, as well as the details of the upcoming activities.

3. For more information, all concerned may contact the SGOD-DRRM Division Focal Person, Paula S. Meneses through drrm.pampanga@deped.gov.ph / 0932-185-1240, DepEd Schools Division of Pampanga, High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga.

4. Immediate dissemination of this Memorandum is earnestly desired.

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LEONARDO C. CANLAS, EdD, CESO VI
Schools Division Superintendent

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Republika ng Pilipinas

Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE

MEMORANDUM
No.

TO	:	**REGIONAL DRRM COORDINATORS** **DIVISION DRRM COORDINATORS**
FROM	:	**FELINO O. CASTRO V** Director IV, Disaster Risk Reduction and Management Service
SUBJECT	:	**COORDINATION MEETINGS ON THE SELECTION OF PARTICIPATING SCHOOLS FOR THE CSSF PILLAR 2 SCHOOL-LEVEL CONSULTATION**
DATE	:	**OCTOBER 6, 2026**

The Disaster Risk Reduction and Management Service (DRRMS), in partnership with UNICEF Philippines and Educo Philippines, is developing the Comprehensive School Safety Framework (CSSF) Pillar 2: School Safety and Educational Continuity Management Resource. In this regard, a series of hybrid consultations and online surveys will be undertaken with Regional Offices, Schools Division Offices (SDOs), schools, and other relevant stakeholders. These activities are intended to generate field-based evidence and stakeholder perspectives that will inform the validation, contextualization, and further refinement of the proposed resource material

In preparation for the conduct of these activities, a coordination meeting with the Regional DRRM Coordinators is scheduled on October 13, 2026 (Tuesday), from 9:00 a.m. to 12:00 p.m., via Microsoft Teams, through the following link https://tinyurl.com/364usr28. The meeting will focus on the proposed approach for the school-level consultation and the identification of SDOs to participate in the field consultation. The identification of participating SDOs shall consider the diversity of geographic and socioeconomic contexts, multi-hazard exposure, access to resources and support systems, learner and school population characteristics, and the relevance of existing policies, programs, initiatives, and studies pertaining to school safety, disaster risk reduction and management, and educational continuity.

Following the identification of the participating SDOs, a Coordination Meeting with the selected SDOs is scheduled on October 16, 2026 (Friday), from 9:00 a.m. to 12:00 p.m., via Microsoft Teams, through the following link. https://tinyurl.com/ycymyhjp. The meeting will discuss the school site and participant selection process and provide guidance on the application of the prescribed criteria for the nomination of schools and consultation participants. Each participating SDO shall identify and nominate four (4) schools that, taken collectively, demonstrate the criteria mentioned above. Each participating SDO shall likewise identify and nominate one (1) Local Government Unit (LGU) and one (1)

barangay to provide relevant local governance and community perspectives to the consultation process.

The accomplished nominations shall constitute the final list of proposed schools and participants for the in-person field consultation and shall be submitted by the concerned SDOs to the DRRMS on or before October 21, 2026, at 12:00 noon, for consolidation and coordination of the succeeding consultation activities.

To ensure broad and balanced representation across the consultation process, SDOs that are not included in the in-person field consultation shall be engaged through a virtual policy consultation, while schools that are not selected for the in-person consultation shall be engaged through an online survey. These complementary mechanisms will facilitate the systematic gathering of policy- and field-level perspectives from a broader range of education stakeholders and school contexts.

During the school-level consultations, UNICEF Philippines and Educo Philippines will present and facilitate discussions on the draft CSSF Pillar 2: School Safety and Educational Continuity Management Resource. The consultations will provide an avenue for school personnel and other identified stakeholders to contribute their experiences, existing practices, observations, challenges, and recommendations related to school safety and educational continuity. The inputs generated through the in-person consultations, virtual policy consultations, and online survey will inform the validation, contextualization, and refinement of the resource material and support its applicability to diverse school settings.

Attachments

The following documents are attached for reference and appropriate guidance:

1. **School Site and Participant Selection Guide for School Consultation** – provides the criteria and guidance for the identification and nomination of participating schools and consultation participants; and
2. **School Nomination Form** – to be accomplished by the participating SDOs for the nomination of proposed schools and consultation participants.

For inquiries and further coordination, please contact Mr. Jose Gabriel Noveno through jose.noveno@deped.gov.ph or Ms. Irish Krystle Nombre through irish.nombre@deped.gov.ph, of the DRRMS Risk-Informed and Planning Division.

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[SDO Pampanga] Pillar 2 Consultation Coordination

External Inbox ×

Francesca Guzman <fltguzman26@gmail.com>
to jay.bonifacio, magdaleno.magbag001, analisa.david, me

Dear **Ms. Paula, Ms. Analisa, Sir Jay, and Sir Mags**,

Good day!

Thank you for your continued support and assistance in the upcoming Pillar 2: School Safety and Education Continuity Mana

School	Date	Time
Katutubo Village ES **Camias Resettlement ES**	04 November 2026	9:00 AM - 12:00 NN 1:00 - 4:00 PM
Sta. Monica ES	05 November 2026	9:00 AM - 12:00 NN

As part of the consultation, the team will facilitate Focus Group Discussions (FGDs) with selected school personnel and learn your **assistance in identifying participants and ensuring that those nominated fall within the following criteria**:

Group	Participants / Criteria	Duration
School Personnel	**8-10 participants** • School Head/OIC • DRRM Coordinator/Focal Person • DRRM Team Members • FLO/DLP/ADM Focal Person • Teaching Personnel • Guidance Counselor/Designate • Non-Teaching Personnel	Approximately 1 to 1.5 hours
Learners	**6-8 participants** • Learners with Disabilities • SNED Learners • IP Learners • ALS Learners • Regular Students • SSLG/SELG Officers • Members of School DRRM Team	Approximately 45 minutes to 1 hour

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PILLAR 2 FIELD MISSION

Region III | SDO Pampanga
03 - 05 November 2026

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TIME	ACTIVITY	REMARKS
Day 1: 03 November 2026 | Tuesday		
8:30 - 11:00 AM	Travel from Manila to Pampanga	**Mission Members** • Cheska Guzman, UNICEF • Annie Gonzales, EDUCO **Sat Phone** • Inmarsat: +870776056117
11:00 AM - 1:30 PM	Preparations for Sessions, Lunch, and Travel to SDO	
1:30 - 2:00 PM	Courtesy Call with Superintendent	Dr. Leonardo C. Canlas
2:00 - 3:30 PM	Focus Group Discussion with SDO Pampanga Personnel	**Participants:** DRRM Coordinator, SocMob, ADM/ALS, LR, WASH, Health, CP
4:00 onwards	**Project Team:** Preparation for Sessions, Check-in, and Dinner	
Day 2: 04 November 2026 | Wednesday | Porac, Pampanga		
9:00 - 12:00 PM	**School #1: Katutubo Village Elementary School**	
	Focus Group Discussion with **Personnel**	**Participants:** 8-10 pax (Select from: School Head/OIC, DRRM Coordinator/Focal, DRRM Team Members, FLO/DLP/ADM Focal, Teaching Personnel, Guidance Counselor/designate, relevant Non-Teaching Personnel)
	Focus Group Discussion with **Students**	**Participants:** 6-8 pax (Select from: Learners with disabilities, SNED learners, IP learners, ALS learners, Regular students, SSLG/SELG officers, Members of School DRRM Team)
12:00 - 1:00 PM	**LUNCH**	
1:00 - 4:00 PM	**School #2: Camias Resettlement Elementary School**	
	Focus Group Discussion	**Participants:** 8-10 pax (Select from: School Head/OIC, DRRM

		with **Personnel**	Coordinator/Focal, DRRM Team Members, FLO/DLP/ADM Focal, Teaching Personnel, Guidance Counselor/designate, relevant Non-Teaching Personnel)
		Focus Group Discussion with **Students**	**Participants:** 6-8 pax (Select from: Learners with disabilities, SNED learners, IP learners, ALS learners, Regular students, SSLG/SELG officers, Members of School DRRM Team)
4:00 PM onwards	**Project Team:** Travel, Preparation for Sessions, and Dinner		
Day 3: 05 November 2026 | Thursday | San Luis, Pampanga			
9:00 - 12:00 PM	**School #3: Sta. Monica Elementary School**		
		Focus Group Discussion with **Personnel**	**Participants:** 8-10 pax (Select from: School Head/OIC, DRRM Coordinator/Focal, DRRM Team Members, FLO/DLP/ADM Focal, Teaching Personnel, Guidance Counselor/designate, relevant Non-Teaching Personnel)
		Focus Group Discussion with **Students**	**Participants:** 6-8 pax (Select from: Learners with disabilities, SNED learners, IP learners, ALS learners, Regular students, SSLG/SELG officers, Members of School DRRM Team)
12:00 - 1:00 PM	**LUNCH**		
1:00 - 2:30 PM		Focus Group Discussion with MLGU San Luis	**Participants:** • Local DRRM Office • City/Municipal Social Welfare and Development Office (C/MSWDO) • Philippine National Police (PNP) • Bureau of Fire Protection (BFP) • Local School Board (LSB)
2:30 - 4:00 PM		Focus Group Discussion with BLGU San Isidro	**Participants:** • Punong Barangay • Sangguniang Barangay Member, Committee on Disaster Risk Reduction and Management • Sangguniang Barangay Member, Committee on Education • Barangay Health Worker (BHW) Representative • Chief Tanod
4:00 PM onwards	**Project Team:** Travel back to Manila		