Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

c/o arcy

October 30, 2026

DIVISION MEMORANDUM
No. 660 , s. 2026

ADDENDUM TO DIVISION MEMORANDUM NO. 642, S. 2026 RE: PARTICIPANTS TO THE 2026 CLAEL CONFERENCE FOR SCHOOL COUNSELOR ASSOCIATES (SCA)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Division Memorandum No. 642, s. 2026 re: Participants to the 2026 CLAEL Conference for School Counselor Associates and Regional Memorandum No. 424, s. 2026 Addendum to Regional Memorandum No. 373 s. 2026 and 385, s. 2026: 2026 Central Luzon Association of Educational Leaders Conference (CLAEL), this Office, hereby informs all concern on the amendment and expansion of target participants CLAEL for School Counselors Associates, Project Development Officers (PDOs), Learner Formation Officers (LFOs), Child Protection Coordinators, and other focal persons directly advocating for children's rights, welfare, protection, and well-being.

2. In view of the above-mentioned statement, additional participants not mentioned in the Division Memorandum No. 642, s. 2026 who registered shall be allowed to participate and attend the said conference.

3. Expenses relative to the registration fee, travel, accommodation, meals, and other incidental expenses of the participants shall be charged against school MOOE, local funds, school funds, division funds, downloaded funds, or other available sources, subject to the usual accounting and auditing rules and regulations. This Memorandum shall serve as the official Travel Authority of all concerned participants.

4. All other provisions stated in the previous issuance shall remain the same and in effect.

5. Immediate and wide dissemination of this Memorandum is desired.

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RELEASED
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LEONARDO C. CANLAS, EdD, CESO VI
Schools Division Superintendent

HRDS/10.30.2026

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Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

DEPARTMENT OF EDUCATION
RECORDS SECTION REGIONAL OFFICE NO. III
OCT 29 2026

October 21, 2026

REGIONAL MEMORANDUM
No. 424, s. 2026

ADDENDUM TO REGIONAL MEMORANDUM NO. 373, S. 2026 AND 385, S. 2026
2026 CENTRAL LUZON ASSOCIATION OF EDUCATIONAL LEADERS (CLAEL) CONFERENCE

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs, Curriculum Implementation Division (CID)
Chiefs, School Governance and Operations Division (SGOD)
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 373, s. 2026 titled "2026 Central Luzon Association of Educational Leaders (CLAEL) Conference" and Regional Memorandum No. 385, s. 2026 titled "2026 CLAEL Conference for School Counselor Associates (SCA)," this Office hereby issues this Addendum to clarify and expand the category of eligible participants to explicitly include key governance, administrative, and operational composition of the Central Luzon Association of Schools Superintendents Inc. (CLASS Inc.).

2. To ensure the successful governance, strategic planning, technical management, operational execution, monitoring, and evaluation of conference activities, the Officers, Board of Directors, Members, and Technical Working Committees of CLASS Inc. specified in Enclosure No. 1 are officially recognized as eligible participants in the **2026 CLAEL Conference** scheduled on **November 3-5, 2026 and December 14–15, 2026** at the **Laus Group Event Center, City of San Fernando, Pampanga**.

3. Accordingly, **Target/Designated Participants** is hereby amended and expanded as follows:

4. In addition to target/designated participants for CLAEL for School Counselor Associates , Project Development Officers (PDOs), Learner Formation Officers (LFOs), Child Protection Coordinators, and other related focal persons directly advocating for children's rights, welfare, protection, and well-being, are explicitly authorized to participate along with the members of the Executive Board, Board of Directors, CLASS Inc. Members (General Membership), Working Committees, Program Management Team (PMT), and duly designated coordination personnel of CLASS Inc. as detailed in Enclosure No. 1. The active involvement of CLASS Inc. officers, members, committee members, and child welfare advocates is necessary to ensure effective conference governance, program coordination, learner support

advocacy, operational execution, monitoring, and post-activity evaluation. Participation of public school personnel remains strictly voluntary and subject to existing Department of Education policies, rules, and regulations.

5. This Memorandum shall serve as the official Travel Authority of the herein named CLASS Inc. members, officers, Board of Directors, and CLAEL Conference Committee members authorized to participate in the activity, subject to existing accounting, auditing, and other applicable rules and regulations.

6. Expenses relative to the registration fee, travel, accommodation, meals, and other incidental expenses of the participants shall be charged against local funds, school funds, division funds, downloaded funds, or other available sources, subject to the usual accounting and auditing rules and regulations.

7. All other provisions, schedules, venue arrangements, financial guidelines, registration fees, and time-on-task safeguards under DepEd Order No. 9, s. 2005 stipulated in Regional Memorandum No. 373, s. 2026 shall remain in full force and effect unless modified by subsequent official issuances.

8. This Addendum shall take effect immediately upon release.

9. Immediate dissemination of and compliance with this Memorandum are desired.

TOLENTINO G. AQUINO
Regional Director

Encl.: As stated (Enclosure No. 1)
References: Regional Memorandum No. 373, s. 2026
To be indicated in the Perpetual Index under the following subjects:
CONFERENCES
OFFICIALS
POLICY
SCHOOLS
TEACHERS

2026-CLAEL-Conference-Addendum
001/October 20, 2026

Enclosure No. 1 to Regional Memorandum No. _____, s. 2026

CENTRAL LUZON ASSOCIATION OF SCHOOLS SUPERINTENDENTS INC. (CLASS INC.)
EXECUTIVE BOARD, BOARD OF DIRECTORS, GENERAL MEMBERSHIP, AND TECHNICAL WORKING COMMITTEES FOR THE 2026 CLAEL CONFERENCE

I. CLASS EXECUTIVE BOARD

SDS Imelda P. Macaspac	President
SDS Leilani S. Cunanan	Vice President
SDS Roland M. Fronda	Treasurer
SDS Merlina P. Cruz	Auditor
SDS Melissa S. Sanchez	Secretary
SDS Enrique E. Angeles, Jr.	Public Information Officer

II. CLASS BOARD OF DIRECTORS

SDS Catalina P. Paez
SDS Edgard C. Domingo
SDS Dante G. Parungao
SDS Ma. Irelyn P. Tamayo
SDS Johanna N. Gervacio
SDS Rowena T. Quiambao
SDS Leonardo C. Canlas
SDS William Roderick R. Fallorin
ASDS Lourdes G. Dela Cruz

III. MEMBERS

SDS Norma P. Esteban
SDS Ronaldo A. Pozon
SDS Carolina S. Violeta
SDS Cecilia E. Valderama
SDS Shirley B. Zipagan
SDS Maria Carmen P. Cuenco
SDS Ericson S. Sabacan
SDS Josie C. Palioc
ASDS Mina Gracia L. Acosta
ASDS Rosalin S. Muli
ASDS Erleo T. Villaros
ASDS Erwin John F. Santos
ASDS Jerry D. Cruz

ASDS Jaime S. Tugade
ASDS Maria Celina L. Vega
ASDS Donato B. Chico
ASDS Elizabeth O. Latorilla
ASDS Armando C. Capili
ASDS Fernandina P. Otchengco
ASDS Zurex T. Bacay
ASDS Danilo M. Jacoba
ASDS Michelle A. Mejica
ASDS Ilynne S. Samonte
ASDS Alberto M. Otchengco, Jr.
ASDS Jeniffer A. Quiambao
ASDS Mikael Sandino T. Andrey

IV. TECHNICAL WORKING COMMITTEES (2026 CLAEL CONFERENCE)

Committee	SDS/ASDS Lead(s)	Support Lead(s)	TWG Members & Staffing
1. Conference Program, Speakers & Promotion	ASDS Ilynne S. Samonte	Haidee Ibasco	Atrero, Ryan E. Guardian, Liza M. Ferrer, Jet Renz R. Sequiban, Eugene A. Arevalo, Lowela A. Geluz, Jedidiah A. Espiritu, Irish Gem A Alonzo, Scherazade S. Turla , Manric D Sarte, Michelle Ann
2. Physical Arrangement	SDS Leilani S. Cunanan SDS Carolina S. Violeta	ASDS Fernandina Otchengco ASDS Jerry D. Cruz	
3. Meals & Snacks (TWG & SDO Drivers)	ASDS Ilynne S. Samonte	Larry Lacanin	Engr. Espiritu, Justin Charles Geluz, Jedidiah A. Pecson, John Benedict G. Arevalo, Richard D. Beltran Christian Basilio, Jeric David Barrios, Raymundo B.
4. Meals & Snacks of Participants	SDS Rowena T. Quiambao	ASDS Erwin Santos	
5. Budget & Finance	SDS Roland M. Fronda	Cashier / Accountant (SDO Balanga)	Designated SDO Balanga City Finance Staff
6. Registration & Attendance (QR Attendance); Technicals	SDS Melissa Sanchez	Jet Renz Ferrer	Sequiban, Eugene A. Arevalo, Lowela A. Lim, Peter T. Flores, Justin Vrix's Lingat, Esmeraldo L. Jr. Balisong, Haidee M. Manalac, Quenie F. Domingo, Everly Desson S. Gomez, Catherine A.
7. Conference Materials (Kits)	SDS Enrique Angeles SDS Ericson S. Sabacan	ASDS Danilo M. Jacoba ASDS Michelle Mejica	
8. VIP & Speaker Reception	SDS Catalina P. Paez SDS Merlina P. Cruz SDS Irelyn P. Tamayo SDS Ma. Carmen Cuenco	ASDS Lourdes G. Dela Cruz ASDS Rosalin Fhey Muli ASDS Celina Vega	Joson, Elaine Rose L. Tanginday, Jasmin Alonzo, Scherazade S. Tangiday, Jasmin Mojica, Marsha F Palatan, Jane M-for SCA only Meneses, Liezel T-for SCA Only Dela Cruz, Mary Grace L.
9. Participants Reception	SDS Josie C. Palioc SDS Norma Esteban	ASDS Erleo T. Villaros	
10. Medical	SDS Leonardo C. Canlas	ASDS Mikael Sandino T. Andrey	Alonzo ,Scherazade S. SDO Pampanga 1 Doctor and 2 Nurses
11. Booths	SDS Dante G. Parungao SDS William Roderick R. Fallorin	ASDS Alberto M. Otchengco, Jr. ASDS Donato B. Chico	
12. Security & DRRM	SDS Shirley B. Zipagan	ASDS Jeniffer A. Quiambao	CSFP DRRM Team or SDO OC DRRM (3)

		ASDS Zurex T. Bacay	Constantino, Jasteen M. Laquindanum, Jerrel Elliot Sawal, Felino M.
13. Documentation	SDS Cecilia E. Valderama SDS Ronaldo Pozon	ASDS Jaime Tugade	
14. Speakers' Transportation & Logistics	AOV Juvimin Mustar		Arevalo, Richard D. Beltran Christian Basilio, Jeric David Barrios, Raymundo B.
15. Monitoring and Evaluation	SDS Mina Gracia L. Acosta SDS Edgard Domingo	ASDS Leandro Canlas ASDS Armando CApili	